**NATIONAL COUNCIL OF CHILD SUPPORT DIRECTORS**

**December 2012 Executive Committee Meeting**

December 20, 2012

Present:

Laurie McGrath – Vice President

Carol Eaton - Secretary

Sharon Santilli – Treasurer

Dan McDonald – Past President

Region 2 - Terrlyn Smock

Region 3 - Charles Hayward

Region 4 – Ann Coffin

Region 5 – Jeffrey Aldridge

Region 7 – Trisha Thomas

Region 8 – Brenda Lyttle

Region 9 – Cathy Kaplan for Louise Bush

Committee Chairs

Alisha Griffin

Vice President McGrath called the meeting to order at 3:00PM ET. The first order of business was the approval of the November 2012 minutes. Dan McDonald made a motion to accept the minutes and Trisha Thomas seconded the motion. The minutes were approved unanimously.

**TREASURER’S REPORT**

Treasurer Sharon Santilli gave the report for November 2012. There has not been much activity since the last report. She indicated we started with a balance of $69,697.77. OCSE is now set up to be able to pay the registration for the annual conference last summer. Ending balance is $69,933.02.

Terrlyn Smock moved to accept the Treasurer’s report and Chuck Hayward seconded the motion which was agreed to unanimously.

Sharon indicated the Executive Committee also needs to discuss the requirement in the by-laws to conduct an annual review of the NCCSD finances and file a tax return. She has been in touch with an accounting firm in Rhode Island regarding filing the NCCSD tax return and conducting the financial review. The recommendation from the firm is that a strong financial review be done as well as the development of a formal budget for the NCCSD. There was discussion regarding how to proceed and the committee agreed that we should have a more formal process set up for budgeting and more consistency of the review process from one year to the next.

The cost for the services of the accounting firm would be approximately $1200-$1500 to prepare the tax return, complete the financial review, and assist with developing the budget parameters.

Dan McDonald indicated that it would be useful to establish defined budget procedures for the president/treasurer to use going forward that would ensure consistency from year to year. Dan made a motion to proceed with the hiring of the accounting firm to prepare the tax return, conduct a financial review, and assist with developing budget parameters for the NCCSD. Laurie McGrath seconded the motion. Terrlyn Smock abstained from the vote as she has not yet had a chance to review the by-laws. The motion carried with 11 in favor and 1 abstained.

It was also suggested that a representative of the accounting firm be available to talk with the Executive Committee at the next meeting or whenever the work is finished to provide an update. All agreed with the suggestion.

It was suggested that an ad hoc Finance Committee should be formed, in accordance with the by-laws, to work with the accounting firm in reviewing the financial report and developing procedures for setting a budget and record keeping. President Rice will be asked to name members to the committee. Alisha Griffin, Dan McDonald and Chuck Hayward volunteered to be part of the ad hoc committee.

**Policy Forum Planning**

Sharon Santilli indicated she is working on organizing a meeting/dinner for directors that plan to attend the Policy Forum in February. She is also trying to find out if directors would like to have a meeting with Commissioner Turetsky during this time.

There has only been seven director’s, to date, indicating they will be able to attend. Need some guidance on whether we should have a director meeting as part of the policy forum with so few in attendance.

It was suggested that regional representatives check with their directors as to whether they plan to attend in order to get a better count. There was also a suggestion that a lunch meeting may be appropriate given the time constraints. Once a firm attendance count is available, a decision will be made on whether to hold a separate director meeting.

**Medical Support**

Alisha Griffin reported there is a conference call scheduled for January 7.

**TANF Reauthorization**

No update

**NCCSD Website**

No update

**VOE Workgroup**

Next meeting of the workgroup has not yet been set. Need to get the group together to discuss next steps.

**Monthly Call with OCSE**

Vice President McGrath reported that OCSE has indicated that the passing of the Hague Convention is uncertain right now. The State Department is attempting to move the issue forward. We may see something in the Lame Duck session. In regard to TANF Reauthorization, it is likely child support/TANF could be coupled together, however, not expecting to see anything in the near future.

The question was asked about whether we should continue with the TANF Reauthorization workgroup if it isn’t likely to move forward at this time. It was suggested that it doesn’t hurt to continue discussing the issues in order to be prepared when it does move forward.

In regard to sequestration, OCSE indicated they are hopeful the IV-D program will be able to avoid cuts as a result of sequestration. OCSE would be surprised if there is a long-term risk to the IV-D program.

SAVE Act – it was reported that it is not viable as an intact bill. However, some of the pieces may go into TANF Reauthorization.

Interoperability – we may hear more from Joe Bodner at some point. Nothing more to report at this time.

PIQ – notice of proposed rulemaking is moving slowly. We should be alert to how rules get enacted. Once we see the notification is sent to OMB that will be our first indication that the rules are moving forward. Comments will likely be due in the spring/summer with implementation by the end of 2013.

Medical Support – OCSE is doing internal work and there will likely be three steps to the process: 1) identifying the internal areas that need discussion/attention, 2) holding one-two webinar, and 3) discussion sessions held on a regional basis between OCSE and director’s. OCSE envisions the discussion sessions will be interactive and centered on policy questions.

Alisha Griffin advised the NCCSD Medical Support Workgroup is putting together a template of issues for directors to use in their discussions with OCSE. They recognize there will likely be unique issues for individual states as well. President Rice asked OCSE to reach out to the NCCSD Medical Support Workgroup when putting together the regional calls. OCSE has also indicated they would be interested in hearing from states who are building their own exchanges and those using the federal government exchange. Alisha indicated the workgroup has a mix of states building their own and using the federal government exchange.

OCSE Website - There have been ongoing problems that they are working to resolve. If states are experiencing problems, OCSE would like to hear about them.

New Director Training – has been scheduled to be held on February 6 in Washington, D.C. at the beginning of the Policy Forum. DCL 13-01 was issued on January 2, 2013 with details about the training.

OCSE has hired DeLoitte – OCSE has asked Deloitte to work on highlighting the child support program in a different way that is more than just collections. More to come.

Security forms – Director concerns about the burden being placed on the states was discussed with OCSE. OCSE didn’t think there was a lot of flexibility on this issue as we are operating under the guidance/requirements of another agency. OCSE does not think we are going to be able to reduce much of the burden. Asked OCSE about the possibility of having a webinar to discuss further.

Model Tribal Systems – The two pilot locations for the model system are now done. OCSE is still working with IRS to get tribal access to FPLS.

**Old Business**

Alisha Griffin provided an update on the Menendez bill (SB1383). She indicated the State Department would like Senate Finance to move the bill forward sooner than later. The House and Senate versions will need to be reconciled. It is likely to get pared down with a recommendation to create a committee to look at items of concern to advocates and the child support program. The recommendation is for the bill to contain language that would address the growth of intergovernmental cases and movement of families across state lines. There is a concern that families should not have to rely on public assistance because states have not fully utilized automation.

**New Business**

None.

Meeting adjourned.