**NATIONAL COUNCIL OF CHILD SUPPORT DIRECTORS**

**March 2014 Executive Committee Meeting**

March 20, 2014

Present:

Laurie McGrath – President

Sharon Santilli – Vice President

Jim Fleming - Treasurer

Carol Eaton – Secretary

Benidia Rice - Past President

Region 1 – Jerry Joy

Region 2 – Eileen Stack

Region 3 – Craig Burshem

Region 4 – Charles Bryson

Region 6 – Dan McDonald

Region 7 – Trisha Thomas

Region 10 – Kate Richardson

Committee Chairs:

Alisha Griffin, Medical Support

President McGrath welcomed directors and called the meeting to order at 3:30 PM ET.

**APPROVAL OF MINUTES**

The first order of business was review of the February 2014 minutes. There were no comments or changes.

**TREASURER’S REPORT**

Jim Fleming reported the balance as of the end of February was $62,865.22. This will be the last month for merchant services fee to Bank of America as the transfer is now complete to Wells Fargo. See copy of the February 1, 2014 – February 28, 2014 Treasurer’s Report at the end of this document.

**MONTHLY CALL WITH OCSE**

**NCCSD Annual Meeting** – Discussed what topics of interest they had for the conference. Vicki Turetsky suggested a data analytics session, and also asked if the directors would be interested in a session on the development of the National Strategic Plan? Phase 2 is starting which will be to work on specific topics and OCSE is hoping directors will volunteer to work on white papers. Vicki indicated they will be asking individual directors to select the top three topics they would like to be part of developing white papers on and then they will be assigning directors to one of the identified topics.

**Release of IRS Offsets** – Discussed the recent release of federal tax offsets and what directors want to see done by OCSE in the future if a similar situation would occur? Laurie indicated the call that was facilitated between directors, OCSE, and Treasury may have been as a result of their discussion with OCSE, and that the call was helpful to get a better understanding as to why the issue occurred.

**Certification Guide** – Briefly discussed the work being done to update the certification guide as a result of new tribal programs, FIPS codes needing changed, etc. Not sure when the updated guide will be coming out.

**FPLS Security Agreements** – Discussed the recommended changes to the agreement and what would be acceptable in terms of documents being submitted by the states.

**COMMITTEE REPORTS**

**Medical Support** – Will be meeting soon. No update at this time.

**NCCSD Website** – Carol Eaton has scheduled a call with Jeff Cohen and Kate Richardson to determine next steps in looking at issues directors are having that are preventing access to the current website due to issues with firewalls, etc.

Sharon asked what information is kept updated in regard to director contact information. Carol indicated she has now figured out how to add/delete directors from the listserve, so for the most part, the listserve should be the up to date “list” of directors Carol indicated she does occasionally go in and update the All Director Listing on the website but it would not be the most accurate information at this point. She also indicated the list that was sent last fall with address, phone and e-mail information will be sent out again in the next month or so until we can figure out a better way to keep the various locations with this information in sync.

**Finance Committee** – Jim stated the credit card has now been enabled. There are currently 16 individuals registered for the annual conference, and 4 sponsorships have been received at the $1500 level. They are also working on obtaining insurance for the officers. Jim indicated he is working with Craig Burshem, registered agent, on the articles of incorporation.

Alisha Griffin asked that the list of vendors who were invited to the conference be sent to all directors to ensure someone was not missed.

**IRS Fraud** – nothing new to report.

**OLD BUSINESS**

**Security agreement –** Jim Fleming stated OCSE did accept all of the recommended changes from NCCSD as well as making a few additional minor changes. OCSE has now revised the agreement and shared with all directors with a new deadline of returning by April 30.

**IRS Disclosure Matrix –** Laurie McGrath provided an update on the recent call with OCSE and IRS regarding the disclosure matrix. She stated there is agreement on disclosure of IRS information to the custodial parent and blurring items that go to court. IRS and OCSE are now working on how to publish this information. OCSE and IRS will be scheduling a call with directors to discuss any questions they may have regarding the new direction as well as any of those items that are still being discussed. The tentative date for the call is either April 14 or 16.

**Update on SB1877 Comments –** Alisha Griffin advised the letter from NCCSD was sent to Senate Finance on March 13. It is her understanding that the Administration is strongly supporting the parenting time portion of this legislation. The CBO scoring of the bill was 437, with the parenting time alone being 350. It is likely that the bill would not move forward with that significant amount of new spending attached to it. There will likely be looking for a compromise in order for the bill to move forward with the parenting time language still in it. Senate Finance staffers were impressed with the suggestions made by NCCSD to move forward in a gradual way on the parenting time language. They did not think there would be a problem with the suggestion made on passport sanction language.

**Update on Annual conference –** Laurie indicated the planning committee is working on putting together a tentative agenda so we can it out to directors in order to get travel requests started. They are working on lining up panel members as well. Laurie indicated she received a request from Thom Campbell, OCSE, to talk about the National Strategic Plan and hear from directors on topics they will have been working on by that time. She has tentatively agreed to set aside some time during the conference for an update.

Sharon indicated she is looking for volunteers to facilitate the Interactive Crowd Sourcing breakout groups. Eileen Stack, Alisha Griffin and Kate Richardson advised they would be willing to facilitate one of the groups.

**NEW BUSINESS**

**NCSEA U –** Kate Richardson advised there will be information coming out soon on a new training opportunity developed by NCSEA called NCSEA U. She indicated they will soon be taking applications for the first session. Laurie McGrath asked whether NCCSD would be interested in providing a scholarship for director’s to attend?

Carol Eaton asked what was finally decided about use of excess funds and if this would be an appropriate expenditure? Laurie stated she would look into further.

**157 Comments –** Carol Eaton asked if other directors had looked at the changes to the medical support lines and had any concerns about the words “at state option” being removed from lines 21 and 21a? Jim Fleming indicated that he believes it may just be removing redundant language since AT 10-10 is also referenced in the same line. Jim stated he does not think it changes what is going to be reported in the future on those lines. Directors were encouraged to comment directly to OCSE.

**President’s Budget –** Eileen Stack asked about the President’s Budget and whether others had seen the recent issue of APHSA that indicated there is a strong push for states to make distribution changes that would allow for full pass through of child support to TANF families, highlights parenting time, and appears to mandate the implementation of e-IWO. Laurie indicated she will discuss with OCSE at the next monthly call.

**Meeting adjourned.**

**NATIONAL COUNCIL OF CHILD SUPPORT DIRECTORS**

**TREASURER'S REPORT**

**Activity February 1, 2014- February 28, 2014**

Bank of America

Checking Account Balance as of 1/31/13 $ 1,746.00

**Deposits (electronic and check)**

 Total Deposits $ 0.00

**Checks Written & Electronic Debit**

2/3 Merchant Services monthly fee $ 20.00

2/4 Check #1051 – Federal Express to New Treasurer $ 69.76

2/21 Check #1052 - NCCSD Accountant $ 1,334.75

 Total Debits $ 1,424.51

Bank of America Balance as of 2/28/14 $ 321.49

**Pending Items:**

3/3 Merchant Services monthly fee $ 20.00

Wells Fargo

Checking Account Balance as of 2/1/14 $ 69,303.50

**Deposits/Credits**

2/12 Deposit ($60 x 2, $81 x 1) $ 201.00

2/28 Interest Payment $ 1.54

 Total Deposits $ 202.54

**Debits**

2/10 NCCSD dinner at Zaytina – Washington DC $ 4,324.32

2/13 Boston Harbor Cruise Deposit $ 2,257.50

2/28 Justin Latus (reimbursement for shipping sponsor banner) $ 29.00

2/28 Monthly service fee (accepting credit cards) $ 30.00

 Total Debits $ 6,640.82

Wells Fargo Balance as of 2/28/14 $ 62,865.22

**Pending Items:**