**NATIONAL COUNCIL OF CHILD SUPPORT DIRECTORS**

**April 2014 Executive Committee Meeting**

April 17, 2014

Present:

Laurie McGrath – President

Sharon Santilli – Vice President

Jim Fleming - Treasurer

Kylie Claycomb for Carol Eaton – Secretary

Region 1 – Jerry Joy

Region 2 – Eileen Stack

Region 3 – Craig Burshem

Region 5 - Jackie Scharping

Region 6 – Dan McDonald

Region 7 – Trisha Thomas

Region 8 – Liesa Stockdale

Region 10 – Kate Richardson

Committee Chairs and Representatives:

Alisha Griffin, Medical Support

Ann Coffin, IRS Fraud

Jeff Cohen, NCCSD Website

President McGrath welcomed directors and called the meeting to order at 3:30 PM ET.

**APPROVAL OF MINUTES**

The first order of business was review of the March 2014 minutes. A typo was identified and will be corrected. There were no other changes requested.

**TREASURER’S REPORT**

Jim Fleming reported the balance as of the end of March was $77,061.02. Jim reports sponsorship for the conference is up to $8,500.00. Sharon Santilli will be sending a final check to Jim to close out the Bank of America account. See copy of the March 1, 2014 – March 31, 2014 Treasurer’s Report at the end of this document.

**MONTHLY CALL WITH OCSE**

**Certification Guide** – Laurie and Sharon indicated that OCSE had asked for feedback on the certification guide. Uncertain as to what the next steps will be.

**IRS Disclosure Matrix** – Is now available on the IRS website. The significant change is that the IRS is now allowing disclosure to custodial parent’s regarding tax intercept but will not the closure of the non-custodial parent’s marital status.

**Strategic Plan** – An email was sent by OCSE asking for people to sign up for white paper groups. Will be update from OCSE at the annual conference.

**Attorney Guidebook** – OCSE requested our help in getting volunteers to update the attorney’s guide. There are 16 chapters and they are looking to create 4 new chapters. The plan is to be ready by the end of May or beginning of June for review. Laurie indicated that she had about 12 volunteers that were submitted to OCSE

**Intergovernmental Workgroup**  – A workgroup is being developed to review the UIFSA petition. There have not been significant changes for a number of years and OCSE wants to have enough time to incorporate feedback. In particular, OCSE noted that the general testimony may be shortened while allowing for supplemental information when applicable. The UIFSA form is a possible topic for our meeting with OCSE during the annual conference.

**VA Benefit Offset** – The group discussed the recent problem with VA benefit offsets that resulted in negative adjustments to some states. OCSE management was not notified of the error in a timely manner. There is frustration that these events continue to occur.

**COMMITTEE REPORTS**

**Medical Support** – The committee met and minutes are out for review but should be available soon. Alisha states a survey will be sent to get some good information and ideas to talk about at the annual conference. At the last meeting there was discussion about Medicaid referrals and how both collections and paternity could be impacted if child support agencies were unable to get referrals.

**NCCSD Website** – Jeff Cohen, Kate Richardson and Carol Eaton met to discuss options that may be available to address concerns with access to the current website. The recommendation was to move the current site to a SharePoint site. Jeff presented screen mock ups of a SharePoint site he developed, and feels it is clean, easy to use, and easy to maintain. He indicated a SharePoint site would cost $200.00 per year for an unlimited number of users. Jeff suggested hiring a contractor to set up a few basic features. He provided some figures for hiring a contractor at $170.00 per hour and believes they would need possibly up to 30 hours of time to set up the new site. Kate suggested the possibility of staff from states having a person who is familiar with SharePoint to help with the site. Laurie agreed but felt that it might be tough to get that person to be able to commit to the time. Everyone seems to support SharePoint but need to make sure there will be broad usage by the states. The group was supportive of the concept, particularly if it would improve response and tracking of listserve questions. Kate will send out a survey to all states to get their feedback and then the Committee will make a formal proposal to the Board.

**Finance Committee** – Jim Fleming reported that he has received a quote from AIG for Director/Officer insurance. The quote is close to $2,000 per year with a $10,000 deductible. The Committee will review and make a recommendation to the Board.

**IRS Fraud Committee** – Ann Coffin reported that the first meeting of the committee was held this week. Vicki Turetsky, Donna Bonar and other OCSE staff participated in the call, at their request. They reported that Counsels from both HHS and the Treasury have been meeting and that both groups agree that the regulation governing offset reversals is permissive. OCSE is suggesting a compromise proposal to Treasury/IRS. Under this plan, if the IRS doesn’t determine the offset to be from identity theft within 6 – 9 months, then the IRS can’t reverse the offset in the future.

Ann reported that while Donna Bonar told the group that she will be asking the IRS to offer this protection to any offset reversed for fraud, it isn’t clear whether IRS will restrict it to those offsets that had been referred for review by the I-VD agency. Such an approach could lead to an increase in referrals as states would be looking to mitigate the risk of significant reversals. The Board talked about the possibility of states litigating the issue and Ann agreed to resend a copy of a letter Florida has drafted about the issue. Ann indicated that the committee will be putting together a guide to the issue including best practices for identifying and managing this problem.

**OLD BUSINESS**

**Conference update –** We currently have $8,500 in sponsorships and 54 hotel registrations. We are doing well on the room block with the hotel. Laurie encourages people to make reservations with the hotel even if they are still waiting for travel approval through their state. Laurie requested titles and a brief sentence for conference panels in order to finalize the agenda. The planning committee has decided to charge the same fee as last year for any guests that attend. The guest fee for the boat will be $75.00 and the guest fee for the President’s Reception will be $35.00. Jim noted that the sponsorship level was increased to $1,500 and 5 of the 6 sponsors are at the higher level.

**Updated SB1877** – Alisha reported that she heard from her senate contact and things are moving along. The hold up on the bill appears to be on funding provisions unrelated to child support.

**NEW BUSINESS**

**NCSEA Conference –** Laurie received an email from Donna Bonar explaining that the technology symposium that OCSE was hoping to hold in conjunction with the annual conference has been cancelled due to travel and logistical complications. They are thinking about scheduling a series of conference calls as a replacement.

**HHS/OIG Security Review** – Laurie reports that Florida, D.C., and Massachusetts were chosen by HHS to be part of a security review audit. Ann also reports that California was the fourth state chosen. There will be no findings against an individual state, just general findings. The review will take about a year before the general findings are published.

**Digitizing Records** – Jim suggests later in the year that there be a discussion regarding digitizing the records of the Board (i.e. by-laws, council historic documents, etc). This will improve record keeping particularly given the annual turnover of officers. Laurie will put this on the agenda for the annual meeting.

**Meeting adjourned.**

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