**Monthly Executive Committee Call**

**Thursday, April 16, 2015**

**3:30pm to 5:00pm EDT**

**Dial-in: 877-679-7915 / Participant ID: 41038213**

**Minutes**

1. Roll Call

We had a quorum. Present were:

Sharon Santilli – President

Carol Eaton – Vice President

Wally McClure – Secretary

Jim Fleming - Treasurer

Laurie McGrath – Past President

Region 1 – Mary Weatherill

Region 2 – Eileen Stack

Region 3 – Craig Burshem

Region 4 – Charles Bryson

Region 5 – Erin Frisch

Region 6 – Steve Smith

Region 8 – Liesa Stockdale

Region 9 – Todd Bright

Region 10 – Carol Beecher

**Committee Chairs:**

Alisha Griffin – Medical Support

Jeff Cohen – NCCSD Website

Ann Coffin – IRS Fraud

1. Welcome

President Santilli welcomed the committee.

1. Approval of Minutes March 19th and April 6th

Both sets of minutes were approved and are attached.

1. Treasurer’s Report

Jim Fleming reviewed the attached Treasurer’s report and highlighted the balance of $122,000 due to receipts for the annual conference and the committed expenses of the conference not yet paid. Erin Frisch moved to accept the report. Liesa Stockdale seconded. Motion passed.

1. President’s Report

Sharon Santilli reviewed her attached report and further discussed a clarification regarding Commissioner Turetsky listening in on calls with judges and commissioners in some jurisdictions. Directors expressed a desire to be aware of Vicki participating in these meetings so they wouldn’t be surprised by potential resulting questions.

1. Committee Reports

* NCCSD Website Chair- Jeff Cohen  
  Jeff reported that we had no takers on our request for bids to redesign our website.
* Finance Chair- Jim Fleming  
  Jim answered a few questions about our accountant and whether we might consider a replacement next year.

He also reported that we have 133 attendees signed up for the conference, including 121 early registrants and that we are substantially ahead of our budget, due partially to Sharon saving on printing costs.

* OCSE Update on Policy and Rules Chair- Craig Burshem  
  Craig provided a written summary and led discussion on the annual OCSE certification statement that each state is required to sign. The statement is due April 30 but OCSE has provided the wrong form for signature. Language on the form includes a 1 hour reporting requirement for all breaches of confidential information which is not in keeping with agreed-to reporting requirements.
* Conference Report- Chair -Sharon Santilli  
  Sharon reported that the hotel is ready for the conference and that we have surpassed our room block and are into the overflow hotel now. She reviewed some highlights to the agenda and planned activities and asked that we respond to the crowd sourcing form if we haven’t already.
* Report to Congress Chair -Wally McClure VOTE  
  Wally led brief discussion of the final draft and its evolution to current state. Jim Fleming moved to accept. Carol Eaton seconded. Letter was approved unanimously.

1. Old Business

* Mentor Program  
  A new committee is formed for the purpose of developing a mentoring program. Erin Frisch will chair.
* Intergovernmental update- Alisha Griffin  
  Alisha led discussion on states’ progress in passing UIFSA and obstacles some states are encountering.

1. New Business-

Jim Fleming reported that NCCSD made a donation to the Imagine Foundation in memory of Janice Desbien, wife of Larry Desbien, Colorado IV-D director. Janice passed away on April 2.

Jim asks that we develop specific by laws to address degree of relationship and amounts to help us stay consistent with future donations.

We had a brief discussion about the upcoming NCSEA board meeting agenda and their election for President and Treasurer.

Sharon will chair a meeting soon on Medical. Carol, Jim, Eileen and Alisha volunteered to participate if schedule allowed.

Attachments:

* Minutes
  + [March 19th](https://sites.google.com/site/nccsdsite/Committees/executive-commitee-2/executive-committee-minutes/2015%2003%2019%20NCCSD%20Executive%20Committee%20Minutes.docx?attredirects=0)
  + [April 6](https://sites.google.com/site/nccsdsite/Committees/executive-commitee-2/executive-committee-minutes/2015%2004%2006%20NCCSD%20Executive%20Committee%20Minutes.docx?attredirects=0)

* President’s Report



* Treasurer’s Report   
  
* OCSE Monthly Releases   
   
* Letter to Congress

