**3:30pm to 5:00pm EDT**

**Dial-in: 877-679-7915 / Participant ID: 41038213**

1. Roll Call

Present were:

Sharon Santilli – President

Wally McClure – Secretary

Carol Eaton – Vice President

Jim Fleming - Treasurer

Region 1 – Mary Weatherill

Region 3 – Craig Burshem

Region 4 – Charles Bryson

Region 5 – Erin Frisch

Region 8 – Liesa Stockdale

Region 9 –Scott Lekan

Region X –Deb Foley

Jeff Cohen – WebSite

Alisha Griffin – Intergovernmental Chair

Guests included Kate Cooper Richardson and members of the IV-D Web Site committee

President Sharon Santilli welcomed the members of the committee.

1. Approval of Minutes –June 18, 2015

Approved without changes

1. President’s Report

Sharon reviewed the attached written report and highlighted several items, including:

Sharon reported that Scott Hale indicated there will be a conference call on the subject of the new IRS 1075 requirements for all directors July 29. Kate Cooper Richardson and staff have been participating in conference calls on the subject. She reports that credit checks are supposed to be out. Kate also said the release of the draft document was supposed to be August but then we received a copy this week. No one anticipates that the Citizenship requirement will be a problem. Timeline for hiring may be a problem due to delays for the FBI background report. Kate suggests hiring contingent on positive report. Some states may require legislative change to implement the new requirements. States decide what a passing report is.  
  
UIFSA has passed in 46 states to date.  
  
There is discussion about what additional info on medical apps. CMS believes there are model applications: TX DE KY among them.

1. Treasurer’s Report  
   Marriott bill is in. Actual $40,000 and is paid today. Balance $90K

Erin moves Craig seconds passed

1. Committee Reports

* NCCSD Website Chair- Jeff Cohen  
  Jeff reviewed a proposal from Ciber, and was able to identify items to remove from proposal. Left the vendor with overall design, lists serve, and host site. Got proposal down from $41,096 to $18,720. Sharon asks about registration and payment for conference. Spreadsheet attached with line items and costs. These are one-time costs. Jeff proposes a retainer agreement for future support. Annual cost would be with the SharePoint host of about $200 a year. Jeff will discuss the registration process with Jim as an addition so Jeff understands the desired requirements. Jeff will follow up and develop a final proposal for a motion.
* IRS Offset Chair- Ann Coffin  
  No report.
* Finance Chair- Jim Fleming  
  $12,000 ahead from the Conference.

Accounting firm made an error resulting in a late filing. Accountant contacted IRS and is waiting for IRS response. Response is usually about 60 days.

* OCSE Update on Policy and Rules Chair- Craig Burshem  
  Two small changes. DCL on IRS. Action transmittal 15-01 correcting a form for the tribes.
* Intergovernmental Committee- Chair Alisha Griffin  
  No report
* VOE Committee Update- Jim Fleming  
  Jim getting updates from Tom Joseph on the 10-day notice requirement. Bill may be merged with a broader bill – expect markup next week. NCSEA has provided info to congressional members.

Jim motion authorizing Sharon to send letter supporting bill. Wally seconds. Passes unanimously.

* Imputing Income Committee –Chair Jim Fleming  
  Commissioner concerned we are imputing too fast and defaulting too readily. She has a group of attorney directors to explore imputing. Most recent meeting July 6. Barbara L is interviewing directors about how states using imputed income and asking what the climate is. Barbara wants to see our actually procedure.
* Mentor Committee- Erin Frisch  
  Erin submitted the attached information to support the development of the NCCSD mentoring program. The committee is still waiting for response from OCSE about whether we can use their training. No response so far.

1. New Business-

NPRM- HR 2688 Letter **VOTE**

Discussed whether to send the letter. Two suggested changes, to move para 4 to para 2 and to add language to new para 3 that explains we provided both positive and negative comments. Jim moves to send letter with the changes, Liesa seconds, motion carries (two “no” votes).

IRS Publication Background Check

Many concerns about proposal, but before we comment, will wait until after teleconference on 29th.

1. Old Business - Change in September meeting due to Region 1 Meeting

Carol asks about conference next year. Wondering about rate … GSA rate $97 but Hotel is $140.

Attachments:

* [Minutes (June 18)](https://sites.google.com/site/nccsdsite/Committees/executive-commitee-2/executive-committee-minutes/2015%2006%2018%20NCCSD%20Executive%20Committee%20Minutes.docx?attredirects=0)
* President’s Report  
  
* Treasurer’s Report   
  
* HR 2688 Letter

