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**Monthly Executive Committee Call**

**Thursday, October 15, 2015**

**2:30pm to 4:00pm CDT**

**Dial-in: 866-685-1580 / Participant ID: 000 999 0244 (must use leading zeros)**

**A G E N D A**

1. Roll Call

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| Present |
|  | Carol Eaton (Pres.), Wally McClure (V.P.), Craig Burshem (Sec.), Jim Fleming (Treas.), John Dillon (R1), Patricia Risch (R2), Benidia Rice (R3), Katie Morgan (R4), Jeff Jorgenson (R5), Lisa Andry (R6), Trisha Thomas (R7), Liesa Stockdale (R8), Katie Jarillo on behalf of Kandee Yearsley (R10), Sharon Santilli (Past Pres.) Invitees present: Jeff Cohen and Alisha Griffin |
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1. Approval of Minutes –September 24, 2015 minutes were approved without change.
2. Presidents Report – There was no president’s report as the meeting with OCSE was postponed to October 28, 2015.
3. Treasurers Report – Jim provided the Treasurer report a copy of which is attached. Report was approved without objection.
4. Committee Reports – Review Membership and Goals/Charge of each Committee
* NCCSD Website - Jeff Cohen

At last meeting the board approved to proceed with the SharePoint site. The vendor is processing the contract and should have it back within the week. Jeff will set up a conference call with the committee members to see the progress of what is being developed. The charge of the committee is to create a site that maintain NCCSD documents including historical documents, such as the bylaws, minutes, etc. It will also have the capability to have a tab for each of the committees work.

The Mentor Committee is interested in when the new site will be up and running as they are interested in putting mentor documents on the site. Jeff suggested the possibility of making the Mentor Committee page a priority and will reach out to Erin Frisch.

* IRS Offset – Carol Eaton

No report from Ann’s committee. However, Carol indicated that she thought the committee’s work is complete. Recommendation is if the IRS regulation comes out, then we could organize a group to review and respond to the proposed regulation. Based on Ann’s recommendation and with no objection the committee is disbanded.

* Finance - Jim Fleming

Jim’s stated that his committee needs to prepare and review the annual report - verify income and expenses. In addition, Jim said he would like to establish a process for providing honorariums when tragedy occurs with a board member or immediate family of a board member.

Jim’s recommendation is to continue the finance committee.

* Policy and Rules - Craig Burshem

Craig explained the charge of the committee to create a monthly summary of all policy/media releases from OCSE. He suggested the committee continue.

* Intergovernmental - Alisha Griffin

Alisha commented that almost all of the states have passed UIFSA 2008, there may be four states/U.S. territories that are still working to pass legislation. She explained the charge of the committee is looking at ways we can improve interstate practices. Examples include case management, ways to escalate when state cannot get a response from the other state, issues with currency exchange and keeping track of the agreed arrears, issue of redirection of the payments when parents and child no longer live in state that issued order. We agreed this committee should continue and Alisha indicated there may be an opportunity to broaden the committee once she determines who is still on and who isn’t from the current list of members.

* Imputing Income – Jim Fleming

The committee is meeting every two weeks and is busy working on drafting a survey on imputation. The committee hopes to have a final product by spring. The committee met last Monday and got about a quarter of the way through the draft survey. Once the survey has been conducted and the results analyzed the committee can disband.

* VOE – Carol Eaton

Thought was that since the VOE legislation has passed the house and is now at the Senate we could go ahead and disband this committee. Looks like Congress may fix the problem. It is agreed that the committee will disband.

* Mentor – Carol Eaton

Erin continues to work with OCSE on the training for new IV-D directors to be held in conjunction with the NCSEA policy forum in February.

1. New Business
	* Renewal of NCCSD domain name – Our domain name expires in December – it is an annual renewal – Jim is checking to see if it can be renewed for 3 years. Jim made motion, Wally second and Board approves the $19.95 annual cost to renew the domain name for up to 3 years.
	* Erin Frisch previously raised an issue regarding formation of a committee on sharing IRS audit findings across states. We are seeing inconsistent audit findings from region to region. Wally summarized the feelings of the group that this was a great idea. There is the concern that our IRS audit is confidential and not to be shared. The thought was that we could share audit findings without divulging the state that received the audit finding and thus protect the confidentiality. Something for the attorneys to review. Katy from S.C. agreed great idea. John CT commented that the security position used to be a part-time job has now become a fulltime job and that any sharing of finding would be welcomed. We discussed Carol sending out an invite and asking for one person from each region.
	* Accountant Services for NCCSD – Jim commented that we need board approval to hire the accountant to review the books for another year. Jim made the motion to retain the accountant for another year, Lisa seconded the motion. Motion carried with no objection.
	* Carol mentioned that Wally wanted to talk about the TANF Workforce Investment Act. Wally had left the call – will follow up with him.
	* Carol discussed the issue of whether or not we need to talk with OCSE about the EFT-SDU e-flash #15-07 dated 10-8-15 on how SSA payments in December 2015 should be applied. OCSE agrees with the directive despite the fact that it is contrary to their own regulations that requires the processing of payments within 2 days. Carol will discuss on her next call with OCSE.
2. Old Business
	* None

Attachments:

* NCCSD Agenda October 2015
* Minutes (September 24)
* Treasurer’s Report
* Committees Overview

