

**Monthly Executive Committee Call**

**Thursday, November 19, 2015**

**2:30pm to 4:00pm CDT**

**Dial-in: 866-685-1580 / Participant ID: 000 999 0244 (must use leading zeros)**

**M I N U T E S**

1. Roll Call - Present

Carol Eaton (Pres.), Craig Burshem (Sec.), Jim Fleming (Treas.), Patricia Risch (R2), Jeff Jorgenson (R5), Trisha Thomas (R7), Scott Lekan (R9), Sharon Santilli (Past Pres.) Invitees present: Jeff Cohen, Erin Frisch

1. Welcome
2. Approval of Minutes –October 15, 2015
   * Jim had correction for the committee roster he is listed on the intergovernmental committee but should not be – Carol said she would remove his name.
   * No other adjustment to the minutes.
3. Presidents Report – Carol and Wally participated in the October 28 call with OCSE.
   * **SSA payments** – Discussed EFT SDU e-flash #15-07 issued on October 18, 2015 regarding the SSA December 2015 2nd file. OCSE recognized that the blast was not necessarily in line with the rules or regulations but that it is an unusual situation that comes up periodically and state would deal with as they see best. Kim Smith has spoken to the auditors to keep on their radar.
   * **Unemployment and income withholding** – This was a recommendation from the National Strategic Planning Workgroup. Twelve states have an informal process for their unemployment insurance agencies to accept income withholding orders from other states. Sharon says her state has done in the past but ran into a distribution problem because Unemployment agency was sending to her state instead of the state requesting the wage withholding. Jim said his state accepts income withholding from other states. OCSE is concerned that if they go out to try to pursue a fix it may jeopardize the informal process that is working for 12 states. Technically, you are supposed to have an agreement in place with every state and the state Unemployment agency can charge you for implementing the wage withholding order. After discussion, we decided that yes it would be helpful for OCSE to help facilitate discussions with creating a streamline process to implement.
   * **TANF Reauthorization and work participation rates** - Wally wanted to have a discussion about work participation rates as explained further in the president’s report.
   * **Medicaid referrals** - Barbara Lacina looking for comments/feedback from the states in regards to ways the child support program improves the family’s well-being and health outcomes and specific data on improved performance in the child support program as a result of the CMS referrals. Jim commented it would be nice to get this info from the National level.
   * **IRS Reg change** - The proposed regulation might be finally moving forward.
   * **OCSE move** - Planning to move to end of November.
4. Treasurers Report

* Three times is the charm to refund money back to a certain state and not have it come back from their SDU because they did not know what account to credit it to.
* Renewed web domain, could only renew for one year – but Jim will receive an email reminding him to renew next year.
* Account balance is $92,714.71

1. Committee Reports –

* NCCSD Website - Jeff Cohen
* Had conversation with our vendor Ciber. They have signed contract and they have sent a statement of work. Next step is to convene committee members and talk about what we want to see, what features and how to review work vendor does – basically how we want to manage the rest of the project.
* Finance - Jim Fleming
  + All documents to complete the annual fiscal review were sent to our accounting firm. Should be sending out final report next week.
* Policy and Rules - Craig Burshem
  + November was a quiet month. Remind folks to look at October for audit and IRS requirements.
* Intergovernmental - Alisha Griffin
  + Carol stated that we have finally landed on where to go on the redirection issue. We are supposed to meet tomorrow. We are waiting for a draft from Alisha. We need to pin OCSE down on the scope of redirection and the fact pattern. We want to get comments to OCSE before they come out with something on redirection. Doesn’t say what to do with cash – it only applies to income withholding orders. Does not seem to accomplish what was originally intended by OCSE. We hopefully will be writing a letter to OCSE explaining our position.
* Imputation – Jim Fleming
  + Good conference call on October 27th. Continued to work our way through the draft. Cancelled the November call because we are at the point that we need to read and comment. I hope to give draft to committee next week prior to our call.
* Mentor - Erin Frisch
  + We are making progress on scheduling the new directors training in conjunction with the NCSEA policy forum. We will be using NCSEA’s registration tool. Erin will be sending out the registration link to the new IV-D Directors; if you want to register you must use this link. The content for the training has changed slightly. Since there are so many new directors we have decided to repeat the original OCSE training that was provided almost three years ago. This training covered the OCSE financial management and collaboration and negotiation. The financial management training will be covered on Saturday afternoon and the collaboration and negotiation training on Sunday morning. Everything will wrap up by noon on Sunday. NCSEA did reserve a block of rooms for Saturday night for those who want to attend the training. Center for Families and Children is going to provide cost for the trainers.
* IRS Audit – Carol Eaton
  + Still figuring out who to chair the group. Will be sending out list soon.

1. New Business
   * Unemployment and Income Withholding (follow-up from leadership call with OCSE)
   * Policy Forum meeting in February – Sent notice out to see who might be attending. 36 responses. 20 yes, 6 no, and 10 waiting for travel approval. Reception will be on Friday evening. Everyone is okay with Vidalia restaurant – just a block away, food good. Carol will work with Jim on setting that up. Will invite OCSE and NCSEA folks. We agree will be an informal meeting with no agenda.
   * Jeff Jorgenson asked about what to share with the other IV-D directors in the region. Jim said he usually forwards the agenda and attachments to the folks in his region.
2. Old Business

Attachments:

* Minutes (October 15) Treasurer’s Report Committee Overview (updated)

President’s Report (October 28) OCSE Releases



