

**Monthly Executive Committee Call**

**Thursday, May 19, 2016**

**2:30pm to 4:00pm CDT**

**Dial-in: 866-685-1580 / Participant ID: 000 999 0244 (must use leading zeros)**

**D R A F T M I N U T E S**

* Roll Call - Roll Call – Present – Eaton (Pres.), McClure (Vice Pres), Burshem (Sec.), Fleming (Treas.), Dillon (R1), Rice (R3), Morgan (R4), Thomas (R7), Yearsley (R10), Cohen (website Comm.), Griffin (Intergovernmental Comm.)
* Approval of Minutes – April 21, 2016 – Minutes approved no changes
* Presidents Report – No president’s report as the NCCSD/OCSE Leadership Call is scheduled for May 24, 2016.
* Treasurers Report – Treasurer’s report is attached. Jim indicated that it was a busy month with revenue stream picking up. Paid expenses related to Website. Current balance is $87,593.53.
* Committee Reports –
* **NCCSD Website** - Jeff Cohen – Jeff is excited about continuing the work on the website and should have more to report next month on the progress.
* **Finance** – Jim Fleming – We are on track to hit our target of 125 registrants. Far surpassed the corporate sponsorship we have exceeded $24,000. Jim has sent notices to remind those vendors who have not yet registered.
* **Policy and Rules** - Craig Burshem – OCSE issued IM-16-01: Tribal Child Support Budget Toolbox and Technical Assistance. In addition OCSE issued a media release save the date for the ACH/HRSA Tribal Consultation and Native American Grantee Meeting
* **Intergovernmental** - Alisha Griffin – The Committee is meeting on Friday, we have several issues on our agenda including (i) preview and discussion of proposed presentation on the iSupport project, (ii) Discussion of options and experiences with international payments, (iii) continued discussion on UIFSA section 319b.
* **Imputation** – Jim Fleming – We have a meeting scheduled for next Tuesday. Jim stated that he is making good progress on summarizing the survey.
* **Mentor** – Carol Eaton – no report this month but our understanding from our last call is that there will be no formal training in conjunction with the NCCSD conference.
* **IRS Audit** – Carol Eaton – No report this month but Pat and Eileen are working to schedule their first meeting during the first week or two of June.
* Conference Planning Committee – Carol Eaton – Planning for the conference is going well, should have the agenda finalized tomorrow. All presenters and panel titles need to be finalized by May 20 and the PowerPoints ready by June 3rd.
* New Business
	+ Carol has canceled the June Executive Committee meeting since that is the same week as the Annual Conference.
	+ Carol asked to the extent she has the authority she would like to pay the travel costs for Jim Fleming, Treasurer to attend the NCCSD Annual Conference since he has been denied his travel request and he plays a critical role in ensuring that the conference details are attended to, sponsorships are received, bills paid, etc. Her request was stated as a motion and seconded and resolution passed.
	+ Discussed providing a resolution to Vicki Turetsky thanking her for all her hard work as Commissioner of OCSE. Suggested possibly a photo of all directors from the Annual Conference that is signed, maybe flowers or any other ideas that directors have should be sent to Carol ASAP.
	+ Dennis Putze, OCSE did advise that the first meeting of the Self-Assessment Workgroup has been held and they will start meeting monthly. He advised the first meeting was primarily introductions and organizational. Their next meeting won’t be until after the May 24 leadership meeting with OCSE but Carol will start getting an update on a regular basis to share with the Executive Committee.
* Old Business
	+ Review Document on Council and Executive Committee Actions – Craig created a chart that explains the voting and quorum requirements for the council or executive committee to take action pursuant to the bylaws. Craig gave a brief explanation of the chart and asked for folks to review and provide comments before our next meeting.

Attachments:

* Minutes (April 21) - Treasurer’s Report – Council and Exec Committee Actions Doc - OCSE Policy and Media Releases report

