**Monthly Executive Committee Call**Thursday, August 15, 2019  
12:30 PM to 2:00 PM Pacific/3:30 PM to 5:00 PM Eastern  
*Conference Call Number 877-336-1828 Access Code 3630643#*

**Meeting Minutes**

1. Roll Call

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| --- | --- | --- | --- | --- |
|  | **2018-19 NCCSD EXECUTIVE COMMITTEE** | | | |
| **President** | | X | Erin Frisch | Michigan |
| **Past President** | | Excused | Craig Burshem | Virginia |
| **Vice President** | | X | Jim Fleming | North Dakota |
| **Treasurer** | | X | Liesa Stockdale | Utah |
| **Secretary** | | X | Michele Cristello | Massachusetts |
| **Region 1 Representative** | | X | Robin Arnell | Vermont |
| **Region 2 Representative** | | X | Pat Risch | New Jersey |
| **Region 3 Representative** | | Excused | Kevin Guistwite | Maryland |
| **Region 4 Representative** | | X | Robert Duck | Tennessee |
| **Region 5 Representative** | | Excused | Adam Norman | Indiana |
| **Region 6 Representative** | | Excused | Alan McVey | Arkansas |
| **Region 7 Representative** | | X | Carol Eaton | Iowa |
| **Region 8 Representative** | | Excused | Chad Dexter | Montana |
| **Region 9 Representative** | | X | Heather Noble | Arizona |
| **Region 10 Representative** | | Excused | Rob Rinard | Idaho |
| **Policy & Practice Comm.** | | X | Eileen Stack | New York |
| **Collaborative Analytics** | | X | Sharon Redmond | Washington |
| **Website Committee** | | X | Kate Cooper Richardson | Oregon |
| **Systems Modernization** | | X | Carla West | North Carolina |

1. Welcome
2. Approval of Minutes: Minutes approved.
3. President’s Report
   1. NCCSD Conference planning
      1. In very good shape, currently 150 registered (43 directors)
      2. $30K in sponsorship
      3. Last minute reminders going out
      4. Hotel block sold out
      5. Individualized itineraries with shuttle pickup will be sent out
      6. 18 directors for new director training; employer symposium is full
   2. Meeting with OCSE on Aug 15th
      1. Discussion about closed door session so OCSE is prepared for agenda items
      2. OCSE put together a list of policy issuances they put out in July. Asked to have them continue that. Erin will send out.
   3. Surveys – lots of surveys out there, Erin will send out summary to encourage more responses.
4. Treasurer’s Report
   1. Monthly report reviewed and approved by Finance Committee.
   2. Month end balance - $110,944.25
   3. Deposits for registrations are as expected.
5. Committee Reports
   1. Conference Planning
      1. See above
   2. Public Relations – Erin Frisch
      1. No update.
   3. Finance – Liesa Stockadale
      1. In touch with accountant; hoping for final report in time for the conference
      2. Filed extension – taxes due in September
   4. Website – Kate Richardson
      1. Will post materials from technology scrum at NCSEA.
      2. Nothing further.
   5. Collaborative Analytics – Sharon Redmond
      1. Nothing new to report
   6. System Modernization & Data Sharing – Robin Arnell/Carla West
      1. Vendor Presentations
         1. Letter to vendors were targeted to 8-9 vendors.
         2. Looking to gather questions in advance.
         3. Save the dates notice went out to Directors. Open to Directors and their IT staff.
         4. Planned for October 18, 25, Nov 1 1-3 pm.
      2. Technology Scrum/NCSEA – very good feedback from directors
   7. Lump Sum – Jim Fleming for Craig Burshem
      1. Nothing new.
   8. Mentoring – Jim Fleming
      1. Interim Director in NM, Jeremy Toulouse made permanent.
      2. Nothing further.
   9. Policy and Practice – Eileen Stack and Jim Fleming
      1. Federal performance measures
         1. Created agenda for Sunday, Sept 8th meeting 9-11 at conference. Volunteers to help with presentations/agenda
         2. NCSEA workshop on incentives was a good discussion.
      2. Work Number
         1. Confirmed activity which appeared to be an error on their part;
         2. Still waiting for official response to NCCSD’s letter.
6. Unfinished Business - None
7. New Business
   1. No new business.
   2. Erin asked for brief committee reports to be included in the agenda for the Sunday meeting. There will be a verbal update as well. If committees need feedback from the directors, this will be the opportunity to hear from 43 directors.
   3. There will be a transition Executive Committee meeting the end of September.

Meeting Adjourned.