

**Executive Committee Meeting**Thursday, November 21, 2019

**MINUTES**

3:00–4:30 PM Eastern • 2:00–3:30 PM Central • 1:00–2:30 PM Mountain • 12:00–1:30 PM Pacific

Members & Attendees

**NAME ROLE(S) NAME ROLE(S)**

✓ Jim Fleming\* President ✓ Jeremy Toulouse\* Region 6 substitute

✓ Erin Frisch\* Past President Carol Eaton\* Region 7

✓ Michele Cristello\* Vice President ✓ Chad Dexter\* Region 8

✓ Kate Cooper Richardson\* Secretary, Region 10, Website ✓ Heather Noble\* Region 9

✓ Liesa Stockdale\* Treasurer, Finance ✓ Carla West Systems & Data Sharing

✓ Robin Arnell\* Region 1, Systems & Data Sharing ✓ David Kilgore Public Relations

Terrence Joseph\* Region 2 ✓ Eileen Stack Policy & Practice

Benidia Rice\* Region 3 ✓ Karen Hebert Mentoring

✓ Lyndsy Landry Irwin\* Region 4 ✓ Robert Patrick Collaborative Analytics

✓ Jeff Aldridge\* Region 5 Sharon Redmond Collaborative Analytics

**\*Voting member**

Welcome

* President Jim Fleming called the meeting to order

Roll Call

* Attendance as noted
* Quorum present

Approval of Minutes

* Executive Committee October 17, 2019 – *approved without changes*

Treasurer’s Report – *accepted*

* Still have a couple registration questions outstanding, but soon will finish the reconciliation of annual meeting/conference revenues and expenditures
* Made deposit for 2 facilities in Medora for 2020 annual conference
* Annual report for last year is finished, and the letter is drafted and will be signed shortly
* Have started the reengagement process for next year

President’s Report – *accepted*

* Committees
  + Waiting for the last few folks to respond to call for committee involvement, but almost done identifying full committees and workgroups
  + Pleased with the new members represented
* Tribal offset letter mailed as approved
  + Made a small non-material change in paragraph 3
  + From observation of those of us also involved on NCSEA’s Policy & Government Relations Committee, it appears this proposed legislation may move before end of the year
* OCSE leadership meeting
  + Michele and Jim attended the regular call
  + Have shared handouts distributed
    - Org chart updated with Deputy Commissioner Boyer
  + Last year NCCSD had requested exemption list – was finally delivered, included in agenda packet
    - Incentives: can request to use for workforce services
    - Senator Cornyn putting forth legislation to allow use of incentives for parenting time schedules without waiver – stay tuned
    - Other types of exemptions – OCSE will gather that information for consideration
  + Region 1 – training suggestion
    - List of draft topics in agenda packet
    - OCSE has offered training on 157 report
    - Willing to partner on financial training
  + Scott Hale – new initiative from State Department
    - Pilot project for revoking passports
    - Will work with regional offices to reach out to states
    - Probably limited to about 5 cases per state
    - Included sample of revocation notice in agenda packet
    - Michele: has seen this in a MA case – NCP had made inquiry re passport and State auto triggers review when inquiry, realized CS and on list, and sent a letter saying had to take care of it – did get payment – emphasized that is very manual for State so want to limit
    - OCSE will suggest a lot of vetting of cases first – only effective for particular cases where revocation is most likely to lead to collections
    - Same release policy at state level for revocations as for denials
  + Cynthia Longest working on state system comparison matrix
    - Paperwork reduction act limits comparing more than 10, but working on it
  + Additional item not in written President report
    - NMSN Part A has been revised, Part B with US Dept of Labor for revision
    - The expiration date on form is not when form expires, but the date by when agency is supposed to have updated it
  + Q from Karen on financial training: “schedule reimbursement”
    - Can it include info about fed reimbursement when partnering with other programs?
    - Cooperative relationships, not only IV-D – more than workforce programs

Committee Reports

* Audit Workgroup – Michele
  + Haven’t pulled all together yet, but starting
  + Focus on DRA – but may broaden
  + Outstanding audit issue: “agree to disagree” – OCSE indicated that Audits will consider that an acceptable answer and not count as error – worked with ND on that outcome
  + Other audit outcomes?
    - NC: Was last state done in 2017 – DRR completed quickly
    - MA: 2017 dragged, but 2018 went fast
    - MS: First DRR – was good experience
    - NH: Karen says thank you for all the support – in middle of full audit for 2018: Jim noted that Karen led the charge
    - OR: Data from 2 different systems this for DRR, so a little nervous; NH had that problem in the past as well
* Child Support Employer Workgroup – Jim
  + Has roster, but haven’t set meeting yet
  + Employer services team at OCSE great to work with
  + Symposium report drafted and will be great starting point for workgroup
* Collaborative Analytics Committee – Bob
  + Attended 10/31 meeting
  + Continuing analysis of data-sharing platform – Alfresco used at federal level, but concern about whether states would have capacity to utilize it
  + Willingness and ability to share data
  + Revisited charter and mission – still current? Making slight changes
  + Had a discussion about shared modeling, developing a predictive model across jurisdictions
  + Suggestion: Host on FPLS?
* Finance Committee – Liesa Stockdale
  + Addressed in Treasurer’s written report
* Intergovernmental Committee – Jim
  + Call for volunteers didn’t lead to many for this committee
  + Asked by OCSE about coming up with handbook related to interstate cooperation
  + No other report
* Joint Committee on Public Relations – David
  + Met earlier this week, discussed what want to accomplish
  + Survey results review – will avoid further surveying
  + To accomplish: PR inventory. Should it be public or “behind closed doors”?
    - Paternity section or other sections
    - Videos, etc.
  + To accomplish: Put together a sprint, although focus not yet defined (a “playbook” – how to build a team?)
  + Outside scope of committee goals: Large effort about public perception; decided not worth effort/resource at this time
  + Elevator speech and key points for staff – will be fine-tuned and circulated
* Mentoring Committee – Karen
  + New to job as chair and Newbie call facilitator, pleased by how Newbie call has gone
  + Both new and not-so-new participants indicated mentors strongly desired
  + Committee members (Eileen, Kristie, Chad, and Karen) will put together thoughts about purpose, objectives and report back
* Policy & Practice Committee – Carol (Jim also reported on behalf)
  + Met for organizational meeting
    - Talked about action items
    - Jim requested committee look at document for improvements in federal law
    - Decided rather than establishing a standalone committee, Incentives would be sub of this committee
  + News about Congressional activity on potential child support provisions
  + Focus on 3: independent contractor new hire reporting, levy/lien process, allowing single-state banks into MSFIDM
  + Carol: talked with Senator Grassley’s office
    - IA has been doing independent contractor reporting since 1994 (before new hire, even!)
    - Chatted about info required, threshold for reporting 1099
    - Indicated has worked well, consistent and easy to manage, positive conversation
  + Kate: contacted by Senator Wyden’s office regarding same
    - Discussed NCSEA resolution regarding
    - NCSEA has been in direct contact with Senate Finance Committee staff
    - Jim and Kate working with NCSEA Policy & Government Relations committee chairs and NCSEA Advocate to provide comments
* System Modernization & Data Sharing Workgroup – Carla/Robin
  + Series of vendor presentations began 10/18
    - Educational, high level
    - Ended up with 9 focusing on either refactoring/replatforming or low code/COTS – most vendors presented on both
    - Very well attended – could tell 22-30 states represented
    - Positive feedback so far; welcome any other feedback
    - Now compiling PowerPoint presentations and Q&A
    - Cynthia working with Carla and Robin – will put a summary together
    - Hope to upload to NCCSD website
    - Considering taking “all things systems” to a single place on the website in systems workgroup area
  + Future In-person Systems Symposium?
    - Barriers with tacking on to other event
    - Explored asking ISM to carve out a track, but there’s a 2020 conflict with WICSEC
    - Lyndsy: Option for NCSEA Leadership Symposium – technology track versus workshops instead; considering now
    - OCSE has committed to a webinar option
    - WICSEC has a tech track – submissions welcome now
  + OCSE Data Analytics
    - Working with Raghavan to identify participants for pilots in states, regions
    - Working on the Tableau report on undistributed collections
* Website Committee – Kate Cooper Richardson
  + Please reach out about needs for site
  + Committee identifying a lot to do, especially uploading and organizing

Unfinished Business

* Annual Meeting arrangement updates
  + Work continues to nail down the details
  + Hoped to have 160 rooms in block of 2 properties
    - One of the hotels already has a group booked for Tuesday night, so exploring option for 3rd hotel for those who don’t want to move
    - May need to make to make transportation arrangements
  + Save a date on front or back end of conference – lots to do!
  + Have access to 3 places that are very family friendly – so will share opportunity with directors ahead of open registration
  + Fly into Bismarck, not Dickinson – will have annual meeting in Bismarck, then take NCCSD bus to Medora

New Business

* Director Dinner at NCSEA Policy Forum, Friday, Feb 7, 2020
  + Must-do event of the year, location to be identified soon
  + Will invite the NCSEA Executive Director, Commissioner Lekan
  + Exec Committee recommended including new deputy commissioner for this year since she is new to position

Next Meeting – December 19, 2019, at 2:00 PM Central

*Meeting adjourned at 3:20 PM Central*

*Minutes respectfully submitted by Kate Cooper Richardson, NCCSD Secretary*