

**Executive Committee Meeting**Thursday, November 21, 2019

**MINUTES**

3:00–4:30 PM Eastern • 2:00–3:30 PM Central • 1:00–2:30 PM Mountain • 12:00–1:30 PM Pacific

Members & Attendees

**NAME ROLE(S) NAME ROLE(S)**

✓ Jim Fleming\* President ✓ Jeremy Toulouse\* Region 6 substitute

✓ Erin Frisch\* Past President Carol Eaton\* Region 7

✓ Michele Cristello\* Vice President ✓ Chad Dexter\* Region 8

✓ Kate Cooper Richardson\* Secretary, Region 10, Website ✓ Heather Noble\* Region 9

✓ Liesa Stockdale\* Treasurer, Finance ✓ Carla West Systems & Data Sharing

✓ Robin Arnell\* Region 1, Systems & Data Sharing ✓ David Kilgore Public Relations

 Terrence Joseph\* Region 2 ✓ Eileen Stack Policy & Practice

 Benidia Rice\* Region 3 ✓ Karen Hebert Mentoring

✓ Lyndsy Landry Irwin\* Region 4 ✓ Robert Patrick Collaborative Analytics

✓ Jeff Aldridge\* Region 5 Sharon Redmond Collaborative Analytics

 **\*Voting member**

Welcome

* President Jim Fleming called the meeting to order

Roll Call

* Attendance as noted
* Quorum present

Approval of Minutes

* Executive Committee October 17, 2019 – *approved without changes*

Treasurer’s Report – *accepted*

* Still have a couple registration questions outstanding, but soon will finish the reconciliation of annual meeting/conference revenues and expenditures
* Made deposit for 2 facilities in Medora for 2020 annual conference
* Annual report for last year is finished, and the letter is drafted and will be signed shortly
* Have started the reengagement process for next year

President’s Report – *accepted*

* Committees
	+ Waiting for the last few folks to respond to call for committee involvement, but almost done identifying full committees and workgroups
	+ Pleased with the new members represented
* Tribal offset letter mailed as approved
	+ Made a small non-material change in paragraph 3
	+ From observation of those of us also involved on NCSEA’s Policy & Government Relations Committee, it appears this proposed legislation may move before end of the year
* OCSE leadership meeting
	+ Michele and Jim attended the regular call
	+ Have shared handouts distributed
		- Org chart updated with Deputy Commissioner Boyer
	+ Last year NCCSD had requested exemption list – was finally delivered, included in agenda packet
		- Incentives: can request to use for workforce services
		- Senator Cornyn putting forth legislation to allow use of incentives for parenting time schedules without waiver – stay tuned
		- Other types of exemptions – OCSE will gather that information for consideration
	+ Region 1 – training suggestion
		- List of draft topics in agenda packet
		- OCSE has offered training on 157 report
		- Willing to partner on financial training
	+ Scott Hale – new initiative from State Department
		- Pilot project for revoking passports
		- Will work with regional offices to reach out to states
		- Probably limited to about 5 cases per state
		- Included sample of revocation notice in agenda packet
		- Michele: has seen this in a MA case – NCP had made inquiry re passport and State auto triggers review when inquiry, realized CS and on list, and sent a letter saying had to take care of it – did get payment – emphasized that is very manual for State so want to limit
		- OCSE will suggest a lot of vetting of cases first – only effective for particular cases where revocation is most likely to lead to collections
		- Same release policy at state level for revocations as for denials
	+ Cynthia Longest working on state system comparison matrix
		- Paperwork reduction act limits comparing more than 10, but working on it
	+ Additional item not in written President report
		- NMSN Part A has been revised, Part B with US Dept of Labor for revision
		- The expiration date on form is not when form expires, but the date by when agency is supposed to have updated it
	+ Q from Karen on financial training: “schedule reimbursement”
		- Can it include info about fed reimbursement when partnering with other programs?
		- Cooperative relationships, not only IV-D – more than workforce programs

Committee Reports

* Audit Workgroup – Michele
	+ Haven’t pulled all together yet, but starting
	+ Focus on DRA – but may broaden
	+ Outstanding audit issue: “agree to disagree” – OCSE indicated that Audits will consider that an acceptable answer and not count as error – worked with ND on that outcome
	+ Other audit outcomes?
		- NC: Was last state done in 2017 – DRR completed quickly
		- MA: 2017 dragged, but 2018 went fast
		- MS: First DRR – was good experience
		- NH: Karen says thank you for all the support – in middle of full audit for 2018: Jim noted that Karen led the charge
		- OR: Data from 2 different systems this for DRR, so a little nervous; NH had that problem in the past as well
* Child Support Employer Workgroup – Jim
	+ Has roster, but haven’t set meeting yet
	+ Employer services team at OCSE great to work with
	+ Symposium report drafted and will be great starting point for workgroup
* Collaborative Analytics Committee – Bob
	+ Attended 10/31 meeting
	+ Continuing analysis of data-sharing platform – Alfresco used at federal level, but concern about whether states would have capacity to utilize it
	+ Willingness and ability to share data
	+ Revisited charter and mission – still current? Making slight changes
	+ Had a discussion about shared modeling, developing a predictive model across jurisdictions
	+ Suggestion: Host on FPLS?
* Finance Committee – Liesa Stockdale
	+ Addressed in Treasurer’s written report
* Intergovernmental Committee – Jim
	+ Call for volunteers didn’t lead to many for this committee
	+ Asked by OCSE about coming up with handbook related to interstate cooperation
	+ No other report
* Joint Committee on Public Relations – David
	+ Met earlier this week, discussed what want to accomplish
	+ Survey results review – will avoid further surveying
	+ To accomplish: PR inventory. Should it be public or “behind closed doors”?
		- Paternity section or other sections
		- Videos, etc.
	+ To accomplish: Put together a sprint, although focus not yet defined (a “playbook” – how to build a team?)
	+ Outside scope of committee goals: Large effort about public perception; decided not worth effort/resource at this time
	+ Elevator speech and key points for staff – will be fine-tuned and circulated
* Mentoring Committee – Karen
	+ New to job as chair and Newbie call facilitator, pleased by how Newbie call has gone
	+ Both new and not-so-new participants indicated mentors strongly desired
	+ Committee members (Eileen, Kristie, Chad, and Karen) will put together thoughts about purpose, objectives and report back
* Policy & Practice Committee – Carol (Jim also reported on behalf)
	+ Met for organizational meeting
		- Talked about action items
		- Jim requested committee look at document for improvements in federal law
		- Decided rather than establishing a standalone committee, Incentives would be sub of this committee
	+ News about Congressional activity on potential child support provisions
	+ Focus on 3: independent contractor new hire reporting, levy/lien process, allowing single-state banks into MSFIDM
	+ Carol: talked with Senator Grassley’s office
		- IA has been doing independent contractor reporting since 1994 (before new hire, even!)
		- Chatted about info required, threshold for reporting 1099
		- Indicated has worked well, consistent and easy to manage, positive conversation
	+ Kate: contacted by Senator Wyden’s office regarding same
		- Discussed NCSEA resolution regarding
		- NCSEA has been in direct contact with Senate Finance Committee staff
		- Jim and Kate working with NCSEA Policy & Government Relations committee chairs and NCSEA Advocate to provide comments
* System Modernization & Data Sharing Workgroup – Carla/Robin
	+ Series of vendor presentations began 10/18
		- Educational, high level
		- Ended up with 9 focusing on either refactoring/replatforming or low code/COTS – most vendors presented on both
		- Very well attended – could tell 22-30 states represented
		- Positive feedback so far; welcome any other feedback
		- Now compiling PowerPoint presentations and Q&A
		- Cynthia working with Carla and Robin – will put a summary together
		- Hope to upload to NCCSD website
		- Considering taking “all things systems” to a single place on the website in systems workgroup area
	+ Future In-person Systems Symposium?
		- Barriers with tacking on to other event
		- Explored asking ISM to carve out a track, but there’s a 2020 conflict with WICSEC
		- Lyndsy: Option for NCSEA Leadership Symposium – technology track versus workshops instead; considering now
		- OCSE has committed to a webinar option
		- WICSEC has a tech track – submissions welcome now
	+ OCSE Data Analytics
		- Working with Raghavan to identify participants for pilots in states, regions
		- Working on the Tableau report on undistributed collections
* Website Committee – Kate Cooper Richardson
	+ Please reach out about needs for site
	+ Committee identifying a lot to do, especially uploading and organizing

Unfinished Business

* Annual Meeting arrangement updates
	+ Work continues to nail down the details
	+ Hoped to have 160 rooms in block of 2 properties
		- One of the hotels already has a group booked for Tuesday night, so exploring option for 3rd hotel for those who don’t want to move
		- May need to make to make transportation arrangements
	+ Save a date on front or back end of conference – lots to do!
	+ Have access to 3 places that are very family friendly – so will share opportunity with directors ahead of open registration
	+ Fly into Bismarck, not Dickinson – will have annual meeting in Bismarck, then take NCCSD bus to Medora

New Business

* Director Dinner at NCSEA Policy Forum, Friday, Feb 7, 2020
	+ Must-do event of the year, location to be identified soon
	+ Will invite the NCSEA Executive Director, Commissioner Lekan
	+ Exec Committee recommended including new deputy commissioner for this year since she is new to position

Next Meeting – December 19, 2019, at 2:00 PM Central

*Meeting adjourned at 3:20 PM Central*

*Minutes respectfully submitted by Kate Cooper Richardson, NCCSD Secretary*