

**Executive Committee Meeting**December 19, 2019

**MINUTES**

3:00–4:30 PM Eastern • 2:00–3:30 PM Central • 1:00–2:30 PM Mountain • 12:00–1:30 PM Pacific

Members & Attendees

**NAME ROLE(S) NAME ROLE(S)**

✓ Jim Fleming\* President ✓ Jeremy Toulouse\* Region 6

✓ Erin Frisch\* Past President ✓ Carol Eaton\* Region 7

✓ Michele Cristello\* Vice President ✓ Chad Dexter\* Region 8

✓ Kate Cooper Richardson\* Secretary, Region 10, Website ✓ Heather Noble\* Region 9

A Liesa Stockdale\* Treasurer, Finance ✓ Carla West Systems & Data Sharing

A Robin Arnell\* Region 1, Systems & Data Sharing A David Kilgore Public Relations

A Terrence Joseph\* Region 2 ✓ Eileen Stack Policy & Practice

✓ Benidia Rice\* Region 3 A Karen Hebert Mentoring

A Lyndsy Landry Irwin\* Region 4 A Robert Patrick Collaborative Analytics

A Jeff Aldridge\* Region 5 A Sharon Redmond Collaborative Analytics

 **\*Voting member**

Welcome

* President Jim Fleming called the meeting to order

Roll Call

* Attendance as noted
* Quorum present

Approval of Minutes

* Executive Committee November 17, 2019 – *approved without changes*

Treasurer’s Report – *accepted*

* As written

President’s Report – *accepted*

* Another state let Jim know that the audit process is moving smoothly
* S.3025 emailed – had been some hope would be voted on by end of year, but not included in flurry of legislation moving forward
	+ Concept still alive for 2020
* More bills being discussed, will discuss in new business
* Want discussion of “our voice” about pending legislation
* OCSE leadership meeting – Linda Boyer represented the Commissioner
	+ Skittish about submitting audit trails
	+ Employment requests coming from multiple sources
	+ W4 form – NCCSD expressed concern about decrease in tax offset program, OCSE will follow up with more data about it
	+ Will be contacting states that still need plan updates for FEM
* Barbara Lacina is the new IV-D director in VA
* Due to gubernatorial change, Bryan Hubbard no longer the KY director – more info coming

Committee Reports

* Audit Workgroup – Michele
	+ Will be operating a little differently than other committees
	+ January 8 meeting
	+ Will be raising issues about DRAs or other audits
	+ Will reach out to find out if others are experiencing issues, improvements
	+ Will coordinate requests/support through OCSE
	+ Will post letter or draft document on the listserv to identify what they hope to do
	+ Facilitate escalation to OCSE if needed
	+ Jim: will ask OCSE about next round of revisions to 157 with goal to resolve ambiguities
* Child Support Employer Workgroup – Jim
	+ National employers participating
	+ OCSE team is supportive
	+ Symposium report almost finalized, will be distributed
	+ Handy reference outlining issues
	+ Will discuss new hire proposal for independent contractors
	+ Future meetings: looking to develop model documents – may gather samples from states
	+ Hope to nudge OCSE toward further automation
* Collaborative Analytics Committee – Sharon /Robert
	+ No report
* Finance Committee – Liesa Stockdale
	+ Trying to wrap up the report on conference
	+ A couple sponsors haven’t paid and aren’t being responsive
	+ Our accounting firm also not being responsive – will be working on that
	+ Have not sent engagement letter yet, nor made another change requested
* Intergovernmental Committee – Jim
	+ Will be moving this committee under Policy & Practice as a subcommittee
	+ Recipients of intergovernmental grant gathered in D.C. recently
* Joint Committee on Public Relations – Jim reported on David’s behalf
	+ Met on Tuesday
	+ Working on elevator speech – may include video
	+ Considering use of a shared document environment to work collaboratively
	+ Updating charter
	+ Chad added: elevator speech draft great, video will be cool
* Mentoring Committee – Jim reported on Karen’s behalf
	+ Had a committee meeting!
	+ Identifying tasks for coming year
* Policy & Practice Committee – Eileen/Carol
	+ Had meeting and talked about some follow-up on The Work Number
	+ APHSA conversation – partnership with IV-E?
	+ Reviewed ideas for focus of committee, maybe subs
	+ Jim mentioned intergovernmental cooperation and subcommittee – OCSE would like NCCSD to focus on that
	+ Discussed federal legislation proposal for independent contractor reporting
	+ Other topics committee is considering: future of the program, review of Report to Congress, maybe revisit some ideas from the report
* System Modernization & Data Sharing Workgroup – Carla
	+ Robin is working to post vendor summaries, PP documents on website
	+ Cynthia L has done a good job of taking all vendor presentations to compile a high-level overview
	+ Meeting with OCSE on system modernization – discussing options to follow up on systems symposium, tech scrum
		- OCSE wants to wait to 2021 for another in-person symposium
		- Wants 3 webinars on 3 topics
		- Robin sent survey to directors asking for suggestions – got results
		- Raghavan looking to finalize topics – first one in Mar/Apr, July/Aug, Oct/Nov
		- Finished on data reports – undistributed collections first focus
			* Pilot group of states and another one of regional reps
			* Will have 2 identical demonstration webinars in January where OCSE will be presenting the dashboards for Tableau
			* Q from Carol: do we know topics for other reports?
			* A: plan to develop reports for every line in annual report 34, started with UDC
			* May use Alfresco as a collaborative site
			* Heather: Heard at Region 9 meeting that Line 2E may be next (IWO data)
* Website Committee – Kate Cooper Richardson
	+ Met December 6
	+ Identified some trouble areas to resolve, including posting documents for accessibility on both public-facing and internal pages
	+ Some documents (including NCCSD agenda and minutes!) giving error when uploading
	+ Working on trouble-shooting bulk-upload option
	+ Research storage space; renewing domain name
	+ Starting to discuss long-term maintenance with “volunteer” crew – challenges
	+ Will do more strategizing in new year

Unfinished Business

* Director Dinner at NCSEA Policy Forum, Friday, February 7, 2020, at 7:00 PM
	+ Still firming up location – looking for right blend of ambience/cost
	+ VIP reception for directors from 6:00–7:00 PM
	+ Complimentary to NCSEA Executive Director, OCSE Commissioner, also inviting new deputy, Linda Boyer
	+ Looking for informal approval to expand list to include both Craig and Barbara from VA during transition period
	+ If Erin has hired new director by then, invite both from MI, too
	+ Exec Committee unanimously supportive of extending invitations
	+ *SECRETARY NOTE: Motion/vote held by email to reserve and authorize deposit for Old Ebbits Grill. The F&B minimum is $3,000. Adding 10% tax, 2% administrative fee, and 20% gratuity, the total commitment is $3,960 plus $100 rental fee. Motion carried unanimously, 14 votes, on Monday, December 30, 2019.*

New Business

* Pending and potential federal legislation
	+ President’s report discusses one bill that’s dropped
		- Mandate new hire report
		- Levy – authorizes asking OCSE to help, adds a collection benefit
		- Push back effective date
		- Have looped into some calls on this and others
		- Sen Cornyn (TX) working on bill to permit use of FFP for parenting time orders work without waiver from OCSE
		- Sen Thune (SD) bill – parity for tribes for tax offset program
			* Also includes other child support provisions
			* Working with IRS on consensus language related to §1603 disclosure
			* Greatly expanded ability to share with contractors working with IV-D programs: not just the limited data elements – broader info from returns
			* Right now IRS noting a finding, but holding in abeyance
			* Kate facilitated call with Sen Wyden (OR) and Senate Finance staff to answer questions – Sen Wyden may co-sponsor with Sen Thune
		- Sen Cotton (OK) is looking at authority to use FFP to offset cost of employment service programs
			* Not included in any budget reconciliation, but could show up in new year
		- Above potential legislation may get tagged onto TANF re-authorization in the spring
	+ NCCSD has not been as active in the past as NCSEA on the Hill
		- NCSEA has permanent staff and paid advocate
		- Seems like we could have supporting role – and sometimes stronger
		- Consideration of limitations on advocacy
		- Would like to see NCCSD be more active
		- Pros/cons? Thoughts?
			* Kate: important role for NCCSD to provide information to/from directors regarding issues, barriers, etc., and allow for sharing of information amongst states, hearing what is happening in individual states, etc. Whether NCCSD plays a role beyond that depends on the issue and the particular proposal. NCCSD has to determine its role very carefully
			* Carol: In Iowa, can’t comment on legislation so it would be a great idea if NCCSD could do that. It will be difficult to figure out what NCCSD can say or whether can get agreement on what to say. NCCSD can be a supportive resource, again depending on the legislation and proposal.
			* Chad: NCCSD may be more informational rather than taking a position. We need to be careful directors don’t run afoul of their own state’s restrictions.
			* Jim: not lobbying but more likely letter of support or something like that. Highlighting the legislation and the benefits, can we provide more information, etc.
		- Perhaps as these come up, NCCSD can at least consider taking a supportive role. NCCSD cannot take a position without a vote of approval by the Executive Committee.

Next Meeting – January 16, 2020 at 2:00 PM Central

*Meeting adjourned at 3:15 PM Central*

*Minutes respectfully submitted by
Kate Cooper Richardson, NCCSD Secretary
(with assistance from Michelle Cristello, NCCSD Vice President)*