

**Executive Committee Meeting**January 16, 2020

**MINUTES**

3:00–4:30 PM Eastern • 2:00–3:30 PM Central • 1:00–2:30 PM Mountain • 12:00–1:30 PM Pacific

Members & Attendees

**NAME ROLE(S) NAME ROLE(S)**

✓ Jim Fleming\* President A Jeremy Toulouse\* Region 6

✓ Erin Frisch\* Past President ✓ Carol Eaton\* Region 7

✓ Michele Cristello\* Vice President ✓ Chad Dexter\* Region 8

✓ Kate Cooper Richardson\* Secretary, Region 10, Website ✓ Heather Noble\* Region 9

A Liesa Stockdale\* Treasurer, Finance ✓ Carla West Systems & Data Sharing

✓ Robin Arnell\* Region 1, Systems & Data Sharing A David Kilgore Public Relations

✓ Terrence Joseph\* Region 2 ✓ Eileen Stack Policy & Practice

✓ Benidia Rice\* Region 3 ✓ Karen Hebert Mentoring

✓ Lyndsy Landry Irwin\* Region 4 A Robert Patrick Collaborative Analytics

✓ Jeff Aldridge\* Region 5 ✓ Sharon Redmond Collaborative Analytics

 **\*Voting member**

Welcome

* President Jim Fleming called the meeting to order

Roll Call

* Attendance as noted
* Quorum present

Approval of Minutes

* Executive Committee December 19, 2019 – *approved without changes*

Treasurer’s Report – *written report accepted*

* Jim presented on Liesa’s behalf
* Monthly statement: without conference activity, predictable transactions
* PayPal balance now transferred to account
* Total $88,624.25

President’s Report – *written report accepted*

* Ryan Martin (majority staffer with Senate Finance Committee) inquired whether NCCSD would consider offering a letter of support for S.3025
	+ Will discuss topic later in meeting
* Meghan McCann has left NCSL
* Lauren Antelo is changing jobs within ACF
	+ Sofi Martinez will be taking her role at ASPE
* NCCSD/OCSE monthly leadership meeting 1/13/20
	+ Michele and Jim participated; Commissioner unable to attend
	+ Updated OCSE on communication with Equifax/The Work Number
		- Made the point that USPS uses it, so OCSE should see the nexus with another federal employer
	+ Asked if OCSE will disseminate Employer Symposium report
		- Won’t be technically an OCSE document, but will distribute
	+ OCSE 157 Report: Form and instructions won’t be open for comment for a few years
		- Gives NCCSD time to prepare position on audit matters
		- Appears there has been some resolution for now on impasse in some states regarding ambiguities in the instructions
	+ Asked whether OCSE had any communications with Congress regarding legislation in the works
		- Apparently no; limited to working through ACF Office of Legislation & Budget
	+ OCSE didn’t reveal much about rulemaking, either
		- Annual collection of upcoming rulemakings – link in written report
		- Includes info from OCSE regarding incarceration/voluntary unemployment
	+ OCSE/CMS working together on Medicaid referral best practices
		- Working with Liesa
		- May work with some states to get more info
	+ NCCSD asked for fact sheet on regional reps; document forthcoming, in clearance
* New IV-D directors
	+ Updated tenure document
	+ Barbara Lacina starting soon in VA
	+ Half-dozen directors are interim: IL, KS, MO, PR, AR, KY

Committee Reports

* Audit Workgroup – Michele
	+ Initial meeting on 1/8/20
	+ Talked about best approach to this workgroup
	+ Have seen some progress on improving concerns around audits since Annual Meeting in September, but group felt that more work to be done
	+ Still much inconsistency in process: among auditors, over time (year over year)
	+ More transparency and communication needed
	+ Audit findings have big impact, costs to states
	+ Upcoming 157 changes: a few years away yet, but want to be ahead of that, as Jim mentioned above
	+ Group available to help with policy issues, too, because has impact ultimately on reports, audit
	+ Workgroup objectives: primarily a unified, strong voice to comm with OCSE
		- Gathering info, hearing states’ concerns
		- Maybe come up with best practice model for working with OCSE
		- Will meet again in February to solidify
* Child Support Employer Workgroup – Jim
	+ Call earlier today – good turnout of states
	+ Opportunity to get feedback on S.3025
		- Many kinds of questions from employer reps
		- Lump sum/independent contractors handled by different part of company (not payroll)
		- Employer reps didn’t know who does the 1099 reports – which employers for which states
	+ Workgroup approved a charter, mission
	+ Will soon be distributing a survey re NMSN practices
		- Please respond promptly!
		- May expand to Income Withholding Orders and identifiers
	+ Next meeting 2/12/20 before comment period for IWO ends
	+ A lot of work ahead
* Collaborative Analytics Committee – Sharon
	+ December meeting primarily a showcase for different states and what they’re doing
	+ Newly revised group – will focus on new path and focus at next meeting76
* Finance Committee – Jim on behalf of Liesa
	+ Will bring forward one issue under New Business
* Intergovernmental Committee – Jim
	+ Will be sub of Policy & Practice
	+ ERICSA survey – will try not to duplicate efforts
* Joint Committee on Public Relations
	+ No report
* Mentoring Committee – Karen
	+ Circulated draft charter, asking for feedback on governance and strategies
		- Carol: loved it – long time coming, yay
		- Benidia: appreciated opportunity to review, great document
		- Lots of support for this effort
* Policy & Practice Committee – Carol/Eileen
	+ Met again – trying to form future direction, wrap up last year
	+ Plus now fed legislation
	+ Jim got contact from The Work Number (TWN) – says will respond to NCCSD letter of many months ago
		- Some back and forth
		- We’ve indicated subscription agreement can be problematic
		- Current agreement: indemnity and liability
		- 43 states have signed? But some have negotiated language
		- Lyndsy: TWN rep now local, will have conversations
		- Carla: heard that a CS specialist hired by Equifax – got some info about how employers fill out forms regarding release to free service, educate employers
		- Jim suspects rep is Mary Beth Parker, who’s reached out to Jim
		- Looks like may be turning into a more constructive conversation
	+ Did a run-through of Report to Congress – to look for items
		- Many have been assigned already or worked on
		- A couple things: IRS negative payments issue (Jim will follow up with Scott Hale at OCSE)
	+ Talking about other ideas, e.g., white papers on different topics
	+ APHSA collaboration
		- Request from response from Employment Survey
		- Stay tuned for more discussion at Exec Committee on this
	+ Looking for green light to collaborate with APHSA
		- 2 questions: NCCSD respond to RFI? With APHSA?
	+ RFI comments employment services due March 6
	+ W4 changes – Jim asked OCSE to do trend analysis
	+ Liesa brought issue re CMS/OCSE
		- Data elements, innovative solutions regarding referrals (or lack thereof)
		- Looking to develop best practices
		- Subcommittee forming – Liesa to lead
			* Karen offered assistance
			* Kate asked question regarding states with integrated eligibility applications
		- Agency heads at Policy Forum – CMS on panel
			* Ask question for them? Before the forum, send suggestions
	+ 3rd party insurance info loss without referral
* System Modernization & Data Sharing Workgroup – Robin/Carla
	+ Webinars on data analysis reporting on undistributed collections – many different angles on UDC
		- Product from discussions that started at annual meeting in VA
		- Cynthia working with OCSE economic analysis team
		- First official report to be presented on January 17 and 21
			* Will work on other areas of data
			* Want a lot of feedback
		- Need Tableau Reader on your machine to read report
		- Lots of concerns from different states about that – but should work out for most
	+ Cynthia finishing up summaries from vendor presentations, will get those on website
	+ Hope this workgroup to become resource for directors starting modernization journey
		- Some have highlighted the big issue of financials
		- Will explore putting together some sort of document to be helpful
		- Workgroup still in “infant” stage, considering how best to pick the brains of state directors and IT folks who’ve already done this
		- Considering NCCSD webinar series featuring different states, lessons learned
* Website Committee – Kate
	+ Haven’t met since early December, meeting planned later in month
	+ Still working on troubleshooting some matters
	+ Expressed concern about over-reliance on volunteer tech assistance from ProTech representative (Nisha Garimalla) – WordPress not particularly user-friendly
	+ Need to consider sustainable structure, viability long-term

Unfinished Business

* Old Ebbitt Grill location confirmed for February 7 director dinner

New Business

* Approval of final 2019 Employer Symposium Report
	+ Jim commented on format
	+ Full of links, very handy, ready for finalization
	+ Motion: Adopt Employer Symposium report
		- Moved by Erin Frisch, seconded by Terrence Joseph, unanimously approved without discussion
* Letter of support regarding S.3025 (two-thirds majority vote required)
	+ Motion: Terrence motion support it; second Heather, unanimously approved
	+ Carla in full support
* Our accounting firm suggested that NCCSD move to an annual “compilation" rather than a full review of our finances. Change in type of annual financial review: “The Treasurer shall have a review of the Council financial records conducted, and completed by January 15 each year.”
	+ Will need to update bylaws – this date doesn’t work
	+ Simplicity of our reviews may lead to a “compilation,” which would change what we need from our account
	+ Could lower our costs
	+ Motion to amend bylaws to reflect “compilation” language:
	+ Moved by Carol Eaton, seconded by Terrence Joseph, unanimously approved without discussion
* Karen: reminders for Newbies!

Next Meeting – Thursday, February 20, 2020, at 2:00 PM Central

* 2-20-2020 2:00!

*Meeting adjourned at 3:43 PM Central*

*Minutes respectfully submitted by Kate Cooper Richardson, NCCSD Secretary*