

**Executive Committee Meeting**January 16, 2020

**MINUTES**

3:00–4:30 PM Eastern • 2:00–3:30 PM Central • 1:00–2:30 PM Mountain • 12:00–1:30 PM Pacific

Members & Attendees

**NAME ROLE(S) NAME ROLE(S)**

✓ Jim Fleming\* President A Jeremy Toulouse\* Region 6

✓ Erin Frisch\* Past President ✓ Carol Eaton\* Region 7

✓ Michele Cristello\* Vice President ✓ Chad Dexter\* Region 8

✓ Kate Cooper Richardson\* Secretary, Region 10, Website ✓ Heather Noble\* Region 9

A Liesa Stockdale\* Treasurer, Finance ✓ Carla West Systems & Data Sharing

✓ Robin Arnell\* Region 1, Systems & Data Sharing A David Kilgore Public Relations

✓ Terrence Joseph\* Region 2 ✓ Eileen Stack Policy & Practice

✓ Benidia Rice\* Region 3 ✓ Karen Hebert Mentoring

✓ Lyndsy Landry Irwin\* Region 4 A Robert Patrick Collaborative Analytics

✓ Jeff Aldridge\* Region 5 ✓ Sharon Redmond Collaborative Analytics

**\*Voting member**

Welcome

* President Jim Fleming called the meeting to order

Roll Call

* Attendance as noted
* Quorum present

Approval of Minutes

* Executive Committee December 19, 2019 – *approved without changes*

Treasurer’s Report – *written report accepted*

* Jim presented on Liesa’s behalf
* Monthly statement: without conference activity, predictable transactions
* PayPal balance now transferred to account
* Total $88,624.25

President’s Report – *written report accepted*

* Ryan Martin (majority staffer with Senate Finance Committee) inquired whether NCCSD would consider offering a letter of support for S.3025
  + Will discuss topic later in meeting
* Meghan McCann has left NCSL
* Lauren Antelo is changing jobs within ACF
  + Sofi Martinez will be taking her role at ASPE
* NCCSD/OCSE monthly leadership meeting 1/13/20
  + Michele and Jim participated; Commissioner unable to attend
  + Updated OCSE on communication with Equifax/The Work Number
    - Made the point that USPS uses it, so OCSE should see the nexus with another federal employer
  + Asked if OCSE will disseminate Employer Symposium report
    - Won’t be technically an OCSE document, but will distribute
  + OCSE 157 Report: Form and instructions won’t be open for comment for a few years
    - Gives NCCSD time to prepare position on audit matters
    - Appears there has been some resolution for now on impasse in some states regarding ambiguities in the instructions
  + Asked whether OCSE had any communications with Congress regarding legislation in the works
    - Apparently no; limited to working through ACF Office of Legislation & Budget
  + OCSE didn’t reveal much about rulemaking, either
    - Annual collection of upcoming rulemakings – link in written report
    - Includes info from OCSE regarding incarceration/voluntary unemployment
  + OCSE/CMS working together on Medicaid referral best practices
    - Working with Liesa
    - May work with some states to get more info
  + NCCSD asked for fact sheet on regional reps; document forthcoming, in clearance
* New IV-D directors
  + Updated tenure document
  + Barbara Lacina starting soon in VA
  + Half-dozen directors are interim: IL, KS, MO, PR, AR, KY

Committee Reports

* Audit Workgroup – Michele
  + Initial meeting on 1/8/20
  + Talked about best approach to this workgroup
  + Have seen some progress on improving concerns around audits since Annual Meeting in September, but group felt that more work to be done
  + Still much inconsistency in process: among auditors, over time (year over year)
  + More transparency and communication needed
  + Audit findings have big impact, costs to states
  + Upcoming 157 changes: a few years away yet, but want to be ahead of that, as Jim mentioned above
  + Group available to help with policy issues, too, because has impact ultimately on reports, audit
  + Workgroup objectives: primarily a unified, strong voice to comm with OCSE
    - Gathering info, hearing states’ concerns
    - Maybe come up with best practice model for working with OCSE
    - Will meet again in February to solidify
* Child Support Employer Workgroup – Jim
  + Call earlier today – good turnout of states
  + Opportunity to get feedback on S.3025
    - Many kinds of questions from employer reps
    - Lump sum/independent contractors handled by different part of company (not payroll)
    - Employer reps didn’t know who does the 1099 reports – which employers for which states
  + Workgroup approved a charter, mission
  + Will soon be distributing a survey re NMSN practices
    - Please respond promptly!
    - May expand to Income Withholding Orders and identifiers
  + Next meeting 2/12/20 before comment period for IWO ends
  + A lot of work ahead
* Collaborative Analytics Committee – Sharon
  + December meeting primarily a showcase for different states and what they’re doing
  + Newly revised group – will focus on new path and focus at next meeting76
* Finance Committee – Jim on behalf of Liesa
  + Will bring forward one issue under New Business
* Intergovernmental Committee – Jim
  + Will be sub of Policy & Practice
  + ERICSA survey – will try not to duplicate efforts
* Joint Committee on Public Relations
  + No report
* Mentoring Committee – Karen
  + Circulated draft charter, asking for feedback on governance and strategies
    - Carol: loved it – long time coming, yay
    - Benidia: appreciated opportunity to review, great document
    - Lots of support for this effort
* Policy & Practice Committee – Carol/Eileen
  + Met again – trying to form future direction, wrap up last year
  + Plus now fed legislation
  + Jim got contact from The Work Number (TWN) – says will respond to NCCSD letter of many months ago
    - Some back and forth
    - We’ve indicated subscription agreement can be problematic
    - Current agreement: indemnity and liability
    - 43 states have signed? But some have negotiated language
    - Lyndsy: TWN rep now local, will have conversations
    - Carla: heard that a CS specialist hired by Equifax – got some info about how employers fill out forms regarding release to free service, educate employers
    - Jim suspects rep is Mary Beth Parker, who’s reached out to Jim
    - Looks like may be turning into a more constructive conversation
  + Did a run-through of Report to Congress – to look for items
    - Many have been assigned already or worked on
    - A couple things: IRS negative payments issue (Jim will follow up with Scott Hale at OCSE)
  + Talking about other ideas, e.g., white papers on different topics
  + APHSA collaboration
    - Request from response from Employment Survey
    - Stay tuned for more discussion at Exec Committee on this
  + Looking for green light to collaborate with APHSA
    - 2 questions: NCCSD respond to RFI? With APHSA?
  + RFI comments employment services due March 6
  + W4 changes – Jim asked OCSE to do trend analysis
  + Liesa brought issue re CMS/OCSE
    - Data elements, innovative solutions regarding referrals (or lack thereof)
    - Looking to develop best practices
    - Subcommittee forming – Liesa to lead
      * Karen offered assistance
      * Kate asked question regarding states with integrated eligibility applications
    - Agency heads at Policy Forum – CMS on panel
      * Ask question for them? Before the forum, send suggestions
  + 3rd party insurance info loss without referral
* System Modernization & Data Sharing Workgroup – Robin/Carla
  + Webinars on data analysis reporting on undistributed collections – many different angles on UDC
    - Product from discussions that started at annual meeting in VA
    - Cynthia working with OCSE economic analysis team
    - First official report to be presented on January 17 and 21
      * Will work on other areas of data
      * Want a lot of feedback
    - Need Tableau Reader on your machine to read report
    - Lots of concerns from different states about that – but should work out for most
  + Cynthia finishing up summaries from vendor presentations, will get those on website
  + Hope this workgroup to become resource for directors starting modernization journey
    - Some have highlighted the big issue of financials
    - Will explore putting together some sort of document to be helpful
    - Workgroup still in “infant” stage, considering how best to pick the brains of state directors and IT folks who’ve already done this
    - Considering NCCSD webinar series featuring different states, lessons learned
* Website Committee – Kate
  + Haven’t met since early December, meeting planned later in month
  + Still working on troubleshooting some matters
  + Expressed concern about over-reliance on volunteer tech assistance from ProTech representative (Nisha Garimalla) – WordPress not particularly user-friendly
  + Need to consider sustainable structure, viability long-term

Unfinished Business

* Old Ebbitt Grill location confirmed for February 7 director dinner

New Business

* Approval of final 2019 Employer Symposium Report
  + Jim commented on format
  + Full of links, very handy, ready for finalization
  + Motion: Adopt Employer Symposium report
    - Moved by Erin Frisch, seconded by Terrence Joseph, unanimously approved without discussion
* Letter of support regarding S.3025 (two-thirds majority vote required)
  + Motion: Terrence motion support it; second Heather, unanimously approved
  + Carla in full support
* Our accounting firm suggested that NCCSD move to an annual “compilation" rather than a full review of our finances. Change in type of annual financial review: “The Treasurer shall have a review of the Council financial records conducted, and completed by January 15 each year.”
  + Will need to update bylaws – this date doesn’t work
  + Simplicity of our reviews may lead to a “compilation,” which would change what we need from our account
  + Could lower our costs
  + Motion to amend bylaws to reflect “compilation” language:
  + Moved by Carol Eaton, seconded by Terrence Joseph, unanimously approved without discussion
* Karen: reminders for Newbies!

Next Meeting – Thursday, February 20, 2020, at 2:00 PM Central

* 2-20-2020 2:00!

*Meeting adjourned at 3:43 PM Central*

*Minutes respectfully submitted by Kate Cooper Richardson, NCCSD Secretary*