

**Executive Committee Meeting**Thursday, March 18, 2021  
Via Videoconference

**MINUTES**

3:00–4:30 PM Eastern • 2:00–3:30 PM Central • 1:00–2:30 PM Mountain • 12:00–1:30 PM Pacific

Members & Attendees

**NAME ROLE(S) NAME ROLE(S)**

✓ Jim Fleming\* President, Employer Collaboration ✓ Carla West\* Region 4, Systems & Data

✓ Erin Frisch\* Past President, Region 5, Policy ✓ Jeremy Toulouse\* Region 6

✓ Michele Cristello\* Vice President, Audit ✓ Cindy Wiesen\* Region 7

✓ Kate Cooper Richardson\* Secretary, Website ✓ Chad Dexter\* Region 8

✓ Liesa Stockdale\* Treasurer, Finance A Heather Noble\* Region 9

✓ Karen Hebert\* Region 1, Mentoring ✓ Sharon Redmond\* Region 10

* Eileen Stack\* Region 2, Policy & Practice ✓ Robin Arnell Systems & Data Sharing

A Ted Mermigos\* Region 3 ✓ David Kilgore Public Relations

*\*Voting member*

Welcome

* President Jim Fleming called the meeting to order

Roll Call

* Attendance as noted
* Quorum present
* Guest: Adam Norman, Annual Conference Program Committee co-chair

Approval of Minutes

* Executive Committee February 18, 2021 – *approved without changes*

Treasurer’s Report – *accepted*

* Earned interest and bankcard fee only activity
* $82,914 balance
* In good shape for conference

President’s Report – *accepted*

* On February 26, OCSE shared final incentive pool numbers for FY 2019 through FY 2021; helps states predict their upcoming portion of pool
* NCCSD’s monthly meeting with OCSE held March 1, 2021
  + EIP reversals and PEP penalties remain open items
* Senators Wyden and Thune reintroduced their legislation to expand federal offset services to tribes, make beneficial updates to the IRS confidentiality provisions that apply to offset; NCCSD is already on record supporting these changes
* Info on American Recovery Act distributed March 10
  + IRS FAQs confirm $1400 payments exempt from offset as an advance; Recovery Rebate Credit will be offset
* Still waiting for a meeting between OCSE, BFS, IRS on remaining offsets owed to injured spouses from EIP offsets
* OCSE provided additional information regarding timing of PEP penalty warning letters and corrective action period.
  + Warning letters not issued until after the audits for FY 2020 are completed, which would be after the corrective action period
  + Michele (MA) will seek clarification
* Liesa (UT) and Jim met with Matt Lyons and Ann Flagg from APHSA on March 4 regarding PEP penalties and the Strengthening Families for Support Act.
  + APHSA wants to meet again with NCCSD leadership again, then on temporary basis with a group of directors
  + Will schedule another meeting
  + Eileen (NY): really need APHSA bridge to help us get out of silos
* Annual conference
  + The AV company that works with the Medora Foundation provided quote of $28,665 minus a $10,032.75 new-client discount
    - Will follow up on less elaborate solution
  + 2020 budget for the annual meeting updated with $1 per meal added for price increases and some additional amounts in contingency to cover AV
  + Most costs are food and beverage, so attendance levels not critical on net gain or loss if sponsorships strong
  + Several sponsors already reached out, interest appears high for in-person meeting once again.
  + With vaccine rollout and lack of restrictions in ND, optimism prevails
  + 2021 Annual Meeting and Conference proposed charges:
    - $425 registration – $400 early-bird
    - Monday BBQ guest: $35
    - Tuesday Pitchfork fondue guest: $45
    - Tuesday Outdoor musical guest: $45
    - Sponsorship: $1500, $1000, and $500
* At the last Huddle, suggestion for new director training in Bismarck following annual conference
  + Would be feasible
  + Could ask OCSE about using the material it sponsored in 2019 and hire the presenters OCSE used
  + Eight new directors since September 2019, four states (IA, IL, PR, GA) have acting directors
* Bylaws: Need a bit of update, may look at sponsorship levels then

Committee Reports

* Audit Workgroup – Michele
  + Favorite topic!
  + Always 2 steps forward, 1 back
  + OCSE still hasn’t gotten back to group
  + In the meantime, discussing:
    - How to turn info into a project for delivery for directors
    - Collaboration with Mentoring Committee, important process for new directors
    - Including info in Director Guide
    - If there’s a new director training, should be included
    - Another idea: workshop 2x a year, informal training – get in a rhythm, operates as support group
    - Sharing findings among states, what they’re seeing
      1. Similar in that the matters are minutiae
      2. Therefore sometimes don’t fight battle
      3. Clearly similar “flavors”
  + Will keep pressing on OCSE, keep accountable about walking the talk
  + Mona Ferrell (OCSE) surprised that there’s an NCCSD committee on audits
  + Karen (NH): Keep on keepin’ on—asked for technical assistance, and it’s like OCSE had never been asked before
  + Jeremy (NM): Keep carrying the torch—we must keep talking, it’s a waste of time to hang on minutiae, keep making changes
* Child Support-Employer Collaboration Workgroup – Jim
  + Workgroup met this morning
  + VOE discussion
  + Will be disseminating the draft standard VOE to all directors—take to your team, provide comment
  + Looking to convert to standard response, includes independent contractors
  + Eileen: appreciates Jim’s leadership, making progress
* Finance Committee – Liesa
  + Filed annual registered agent form in VA (Craig Burshem took over as registered agent after Nick Young retired, continuing the service)
* Joint Committee on Public Relations – David
  + Karen and David hosted NCSEA Idea Exchange
    - Lively discussion, lots of ideas, although not necessarily what expected
  + OCSE had stepped away due to “other priorities” but rejoined this meeting
  + Ready to release talking points/elevator speech, but OCSE wanted to review, update
* Mentoring Committee – Karen
  + Discussed what are the foundational items that should come first for directors
    - Then the 60-90 days later, and so forth
  + Plan to develop guide at high-level, with links to resources
  + Huddles going very well, even with lots of schedule conflicts
    - Notes for topics for annual conference
* Policy & Practice Committee – Eileen/Erin
  + Met Mar 4, subcommittee updates
  + Administrative enforcement options subcommittee most active
    - Keeping focus on scope, not too broad
    - Putting together a survey to ascertain what we want to know, what states did do during pandemic, turned off, turned on
    - “Channeling Carol Eaton” 😉
  + Discussing federal priorities, robust discussions what to include
    - Jim, Erin, Eileen working on document to use with committee and Exec Committee
    - Format – subtopics, focusing on operational efficiencies, economic justice
    - Recognizing that will work for recommendations to both new commissioner and to Congress
* System Modernization & Data Sharing Workgroup – Robin/Carla
  + Carla taking a sabbatical as co-chair, but keeping finger on pulse
  + Workgroup still planning for state systems “lessons learned” webinars
  + Lots of time putting together a survey with sub-topics, going out soon
  + Raghavan Varadachari (OCSE): Hoping to post information so it’s accessible—not on NCSSD website
* Website Committee – Kate
  + No report
  + Need to add more info to resource page

Unfinished Business

* Reversals of offsets of EIP for joint filers
  + Waiver extensions – any remaining anticipated reversals? OCSE scheduling meeting with BFS, IRS
    - HI was told form not necessary, but only 90 days
    - WV sent request for waiver
    - Erin (MI): need to push on IRS to identify what is stimulus $ and what isn’t—apparently IRS has technical ability, but will not share—in MI, 30% first-time filers—which triggers for fraud, but most amounts are $600 or $1400—but some are $15,000, $20,000 refunds
  + Will IRS reconcile Recovery Rebate Credits with eligibility for payments and later reverse excess amounts claimed by the taxpayer?
    - MI’s fraud trigger: hasn’t filed in 3 or more years, would send to IRS to confirm—now will hold, not send to IRS because don’t want to wait on IRS
* Annual meeting and conference budget – Adam/Sharon
  + Still planning in-person conference in July
  + Had kickoff meeting with members of planning committee, meeting every 2 weeks
  + Taken care of some of the administrative parts—now can focus on sessions
  + Lots of ideas for sessions, 20+
  + Will hone list to most meaningful, high value
  + Pretty exciting to have so many options, taking things from other sources and operationalizing
  + Erin: Is committee planning on survey with directors in advance for attendance?
    - May stagger registration and see what develops
* Annual conference budget
  + Shared spreadsheet via screen
  + Revenue
    - No Employer Symposium
    - Early discount
    - $73,925
    - Erin: suggesting $25k for sponsorships
  + Expenses
    - $68,722
    - $5,200 surplus
    - Additional attendees over 125
    - If don’t hit target attendance, lose about $75/person
  + Discussed whether to charge directors if have alternative option—agreed charge would be appropriate
  + Reviewed schedule
  + **Motion**: Jeremy (NM) to approve budget, Erin (MI) seconded
    - Carried unanimously

New Business

* Letter from American Payroll Association regarding e-NMSN
  + Would like to digitize
  + Will carry forward
* Kate: Note Konitra Jack (LA) listserv email regarding Congressional legislation that includes child support directed to federal corrections for inmates with babies co-housed

Next Meeting – April 15, 2021 at 2:00 PM Central

*Meeting adjourned at 3:37 PM Central*

*Minutes respectfully submitted by Kate Cooper Richardson, NCCSD Secretary*