

**Executive Committee Meeting**Thursday, May 20, 2021
Via Videoconference

**MINUTES**

3:00–4:30 PM Eastern • 2:00–3:30 PM Central • 1:00–2:30 PM Mountain • 12:00–1:30 PM Pacific

Members & Attendees

 **NAME ROLE(S) NAME ROLE(S)**

✓ Jim Fleming\* President, Employer Collaboration ✓ Jeremy Toulouse\* Region 6

✓ Erin Frisch\* Past President, Region 5, Policy A Cindy Wiesen\* Region 7

✓ Michele Cristello\* Vice President, Audit A Chad Dexter\* Region 8

✓ Kate Cooper Richardson\* Secretary, Website ✓ Heather Noble\* Region 9

✓ Liesa Stockdale\* Treasurer, Finance ✓ Sharon Redmond\* Region 10, Conference

✓ Karen Hebert\* Region 1, Mentoring ✓ Robin Arnell Systems & Data Sharing

* Eileen Stack\* Region 2, Policy & Practice ✓ David Kilgore Public Relations

✓ Ted Mermigos\* Region 3 A Adam Norman Annual Conference

✓ Carla West\* Region 4, Systems & Data *\*Voting member*

Welcome

* President Jim Fleming called the meeting to order

Roll Call

* Attendance as noted
* Quorum present

Approval of Minutes

* Executive Committee April 15, 2021 – *approved without changes*

Treasurer’s Report – *accepted*

* Activity limited to interest and bankcard fee
* Balance: $82,874
* $12,000 in PayPal coming in soon

President’s Report – *accepted*

* Monthly meeting with OCSE May 3—notes shared on listserv.
	+ OCSE shared info about material forthcoming for Child Support Awareness Month in August
	+ Comment period open for renewal of the OCSE-34 and OCSE-396 forms
	+ Upcoming e-Flash about Stafford waivers and states ending disaster declarations
	+ PEP penalties: OCSE indicated that lots is happening behind the scenes—progress not slowed due to lack of Commissioner
	+ NCCSD suggested OCSE update the new director guide—OCSE agreed but competes with other priority tasks
* NCCSD sent updated letter of support to US Senators Thune and Wyden for tribal access/FTI bill—both offices appreciated; letter of support shared on listserv
* NCCSD VP Michele Cristello (MA) and a few other directors met with APHSA to share info in preparation for meeting with HHS administration about the PEP penalty, need for pandemic relief from penalties for FY 2020 and FY 2021
	+ Michele: Great opportunity to provide a lot of info, educate; APHSA supportive of advocating for it
	+ Eileen (NY): Also attended, hoping to hear back this week
* John Hurst now permanent GA IV-D director; Sharon Santilli (RI) retirement now end of May
* Annual Meeting update: Conference theme is “Exploring Child Support’s New Frontiers”
	+ Registration, sponsorship opened May 7
	+ Planning committee making good progress on topics
	+ Will hold director training in Bismarck following conference (Friday, July 23)
		- OCSE will share its training material
		- Planning committee will work with available trainers depending on training material selected
	+ Registration as of May 19:
		- 8 sponsorships at $1500 level, 4 director registrations, 20 early-birds
		- Historically 60 days pre-meeting, average registration was 36
	+ Final AV cost is $5,500 plus lodging and lift rental, budgeted $3,000
* Annual Meeting decision points for Executive Committee:
	+ Charge directors to attend the director training on July 23?
		- Short discussion of different approaches in the past, meal options, limited additional cost to provide training, benefits to directors
		- **Motion**: Liesa (UT) moved that NCCSD provide the directors training at no charge and include a meal, Jeremy (NM) seconded, no discussion
		- Motion carried unanimously by voice vote
	+ If virtual attendance an option for directors, what fee?
		- Discussed costs to provide virtual option, fees for recent virtual child support conference
		- **Motion**: Liesa moved to charge $150 per participant to partly recoup AV costs, Jeremy seconded, no discussion
		- Motion carried unanimously by voice vote
	+ If virtual attendance an option, offer to OCSE? If so, what fee?
		- A lot of discussion about the pros and cons of including/excluding OCSE from virtual attendance, the value added, OCSE interest, etc.
		- Will explore possibility with OCSE at June NCCSD/OCSE meeting—would $150 be a barrier?
		- No decisions made

Committee Reports

* Audit Workgroup – Michele
	+ Met a couple times—preparing for July conference
	+ Two tracks
		- Documentation of process
		- More interactive dialog about tips/tricks—closed door meeting
	+ Just heard back from OCSE on questions posed--will review, hope it clarifies
	+ Plan to gather feedback at annual conference about what should be next for workgroup
* Child Support-Employer Collaboration Workgroup – Jim
	+ Met today
	+ Finished up standard VOE template – 40 states agreed to use, others may still respond
	+ Employers very happy about this
	+ Latest version is only 1.5 pages – moved all the benefits questions to an addendum
	+ States generally considering workable
	+ Final version forthcoming soon to listserv
* Finance Committee – Liesa
	+ Merchant services account was closed because NCCSD didn’t use last year because conference was cancelled
	+ Reopened account, but now web only and at less cost
* Joint Committee on Public Relations – David
	+ Had a presentation from states with media marketing grant
	+ Still interest in national campaign
		- National/universal application for services, doing a little testing of feasibility
		- Paternity/parentage – standing up a site to support value of paternity, not necessarily working in child support angle
	+ Q to Executive Committee: Is there a preference about focus?
		- Consensus: both 😊
* Mentoring Committee – Karen
	+ Committee focus is Guide for New Directors
	+ OCSE agreed to update/revise their current guide
	+ Committee wants to ensure that the guide is from the perspective of the director
* Policy & Practice Committee – Eileen/Erin
	+ Working on the federal agenda for the new OCSE commissioner and Congress
		- Sections assigned to committee members, due back at June meeting
	+ Administrative Enforcement subcommittee working on survey to directors about Covid response actions
	+ Interstate subcommittee will start up soon—will be opportunity for directors or designees to join
* System Modernization & Data Sharing Workgroup – Carla/Robin
	+ No report
* Website Committee – Kate
	+ No report
* Annual Conference Program – Sharon/Adam
	+ Planning committee moving along nicely.
	+ Good list of agenda topics
	+ Curators for each section identified, will work on getting speakers
		- Please give thought to contributing!
	+ Jim (ND) gave high-level walk-through of agenda/activities
		- Working on child support reunion type activity for Thursday night
	+ Jim will work on agenda to be used by directors to obtain travel approval

Unfinished Business

* None

New Business

* Appointment of Nominating Committee
	+ Jim will put together 3-person nominating committee for next year’s NCCSD officers.
	+ Usually includes former NCCSD presidents but Erin (MI) is the only former president (and will take the lead)
	+ Considering other directors to include
* Host website for national campaign
	+ David (CA) would like to talk about NCCSD possibly being the host for a national campaign
	+ NCCSD as an organization could do more of these kind of things on behalf of all states
	+ To be discussed further

Next Meeting – June 17, 2021 at 2:00 PM Central

*Meeting adjourned at 3:21 PM Central*

*Minutes respectfully submitted by Kate Cooper Richardson, NCCSD Secretary, with assistance from Michele Cristello, NCCSD Vice President*