1. **Why are you changing the Feasibility Study (FS) procedures?**

States had expressed that the FS process was tedious and cumbersome. It involved many redundant processes that were useful for technologies during that time. With the changing dynamics, both technology and methodologies available we need to adapt.

1. **Why did it take so long to change this process?**

The documentation that we were using and provided guidance was from July 1993. Times have changed and so has the available technologies. We looked at the regulations and the sub regulations and studied the pain points expressed by the IVD directors. A survey was conducted by the NCCSD systems committee to know the pain points. Based on that survey, we decided to streamline.

1. **What is changing in the FS process?**

We are going to make it less painful for all the stakeholders so that states are able to complete the FS process in a timely manner, have less documentation submitted, have a decision made about system requirements that is sustainable, and the state can live with this for the next 7 to 10 years.

1. **What are my options?**

Options that are available

* 1. Transfer System – Previously you had to look at 2 transfers, 1 hybrid, COTS etc. With the new process if based on your research and analysis, you find that the transferring states’ (examples: DE/NJ/SC) business process is similar to your state, the technology considerations are met at the state or enterprise level, and would work perfectly with an adoption rate of 65% or greater you would submit your business case along with the reasons why the chosen transfer system is your preferred choices.
  2. Hybrid system
  3. Commercial-Off-The-Shelf (COTS) – vendor systems
  4. Platform based low code

1. **What are the documentation needs in the new Business Case Analysis?**

Documentation will be focused on a project management approach to ensure that the project is successful. Our experience has shown that for a project to be successful proper planning is required. Partial list of documentation (not the complete list) that would be needed for Business Case Analysis

* 1. Project charter
  2. Leadership commitment
  3. Executive sponsor/business sponsor identified
  4. Project Manager identified
  5. Options identified (Transfer, Hybrid, COTS, low code) with technology options
  6. Enterprise Architecture – as is and to be diagrams
  7. Project schedule (to include data migration plan)
  8. Budget for the entire duration of project (cost of project should be reasonable)
  9. PMO office staffed or PMO vendor identified

1. **What if we want to do a full blown FS?**

At this time we are not discouraging states to do a full blown FS. To make your lives easier and based on comments received from states, we are streamlining the process and reducing the documentation needs. As of this time 2 states are doing the entire gamut of FS.

1. **Will there be a visit from OCSE after completion of FS?**

We will not be conducting FS IV&V visits any more except for states that are doing the full blown FS.

1. **Can the states travel to other states to study the transfer systems?**

Absolutely. We are not changing that process. So if you need to visit other states to take a look at their system, you can still do it.

1. **When will OCSE roll out the new process?**

It is anticipated that the new process will be rolled out in April 2020. We will discuss more about this at the state systems symposium and then tweak it if necessary.