**IV-D Collaborative Analytics**

**When: May 10th, 2018 @ 10:00 am PST (1:00 pm EST)**

**Location: WebEx/Conference Call**

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|  | **Attendee** | **State/Org** |  | **Attendee** | **State/Org** |  | **Attendee** | **State/Org** |
| **E** | Joey Arthur | ACF | **E** | Terry Gates | Virginia | **E** | Shannon Thill | Iowa |
| **√** | Angela Ingram-Jones | ACF | **√** | Regina Newman | Virginia | **E** | Terry Tesar | Iowa |
| **E** | Susie Gager | Colorado | **E** | Craig Burshem | Virginia | **E** | Steven Eldrid | Orange County |
| **√** | Megan Savage | Minnesota | **E** | Azhagappan Arunachalam (AZ) | Virginia | **E** | Jolie Sheppick | Orange County |
| **E** | Kristen Lorsung | Minnesota | **E** | Benidia Rice | D.C. | **E** | Maria Arzola | Orange County |
| **E** | Alissa Harrington | Minnesota | **√** | Wally McClure | Washington | **√** | Cindy Guo | WA EMAPS |
| **E** | Brenda St. Sauver | Minnesota | **E** | Jeannie Bowen | Washington | **√** | Megan Schoor | WA EMAPS |
| **√** | Karen Sicurelli | New York | **√** | Glenda Nelson | Washington | **√** | Kyle Lapastora | Project Manager |
| **√** | Barbara Lacina | OCSE | **√** | Harold Johnson | D.C. |  |  |  |
| **(List of all invited participants. √ shows actual attendees, 🖎 identifies the note taker for this meeting, E denotes person excused for meeting)** |
| **Time (minutes)** | **Subject & Presenter** | **Key Points** | **Actual Outcome - Minutes** |
| 5 minutes | Welcome and attendance/ Kyle | * Phase 2 Objective: create the sustainable ability to share predictive models and/or data between states
* Alfresco - <https://ocsp.acf.hhs.gov/csp/>
 | * Wally, Jolie, Maria, and Benidia presenting to directors on collaborative analytics –why collaborating, status/progress, how to join
* Making progress on sharing information, Scott sharing information at close session
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| 20 minutes | Future of this Collaborative / All  | * How do we envision future state?
* As the group grows, in participants and content, how do we manage time, interactions, etc.?
 | * Sub-group meetings encouraged (build rapport and have time to update bigger group in main collaborative meeting)
* More discussion around Alfresco, and how to best collaborate using the tools, accessibility
* Sub-groups allow a forum for initial brainstorming, time allowance
* Broader topics on agenda in main group
* Sub-groups allow for time savings, specific/detailed discussion
* Discussion on role of Federal Office in this workgroup: how to share analytics between states, problem solving based on other interstate initiatives, expertise on data modeling, platform
* Interest in OCSE being a conduit for this group by pulling info into group from other sources/states not actively participating: strong yes; bringing in outside resources helps mitigate duplication waste
* On-going commitment to support Alfresco and provide info, more resource allocation may require further conversation
* Interviews of child support programs across the country, states interviewed list will be sent to Barbara
* Qualitative coding analysis, lessons learned, etc. report will be shared with group
* Geographical consideration for sub-groups (time zones)
* Overall support for sub-groups, helpful and efficient based on past experiences
* OCSE assist with Alfresco and technical issues
* Long term – many more states participating in the collaborative, steering committee needed at one point?
* Desired future state – max participation
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| 30 minutes | Collaborative Model Building and model coding replication | * Meeting schedules, expectations, and plans to proceed.
* Status of WA/MN model build (SAS to R conversion)
 | * Geographic performance - Workshop for County partners, sub-groups for showing overview of presentations, reviewing material
* Presentation can be used as start for the group, scope out with workgroup
* SAS to R – MN searching for replacement for Sushir (analytics)
* Processes captured are valuable for this group
* Megan has link for converting SAS to R, sending info on data scientist interview questions
* ROTW model – Orange County continuing to work on chart, send to WA and NY
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| 5 minutes | Next steps | * Tasks and schedule for next meetings
 | * Create folders on Alfresco for sub-groups
* WA has sub-group for predictive model, will begin pilot tentatively in October
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| **Tasks from this meeting** | **Assigned To** | **Due Date** | **Status** |
| Create the email distribution for each sub-group, include OCSE as a support asset | Kyle | 6/1/19 |  |
| Set up meeting with Barbara to discuss workgroup progress and current undertakings | Kyle | 6/1/19 |  |
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