**IV-D Collaborative Analytics**

**When: June 21st, 2018 @ 10:00 am PST (1:00 pm EST)**

**Location: WebEx/Conference Call**

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|  | **Attendee** | | **State/Org** | |  | **Attendee** | | | | **State/Org** |  | | **Attendee** | **State/Org** |
| E | Joey Arthur | | ACF | | E | Terry Gates | | | | Virginia | **√** | | Shannon Thill | Iowa |
| E | Angela Ingram-Jones | | ACF | | E | Craig Burshem | | | | Virginia | **√** | | Terry Tesar | Iowa |
|  |  | |  | | **√** | Azhagappan Arunachalam (AZ) | | | | Virginia | E | | Steven Eldrid | Orange County |
| E | Megan Savage | | Minnesota | | E | Benidia Rice | | | | D.C. | E | | Jolie Sheppick | Orange County |
| E | Kristen Lorsung | | Minnesota | | **√** | Harold Johnson | | | | D.C. | E | | Maria Arzola | Orange County |
| E | Alissa Harrington | | Minnesota | | E | Wally McClure | | | | Washington | **√** | | Cindy Guo | WA EMAPS |
| E | Brenda St. Sauver | | Minnesota | | E | Jeannie Bowen | | | | Washington | **√** | | Megan Schoor | WA EMAPS |
| E | Ian Broughton | | Michigan | | E | Glenda Nelson | | | | Washington | **√** | | Kyle Lapastora | Project Manager |
| **√** | Karen Sicurelli | | New York | | E | Barbara Lacina | | | | ACF |  | |  |  |
| **√** | Anneke Chodan | | New York | |  |  | | | |  |  | |  |  |
| **(List of all invited participants. √ shows actual attendees, 🖎 identifies the note taker for this meeting, E denotes person excused for meeting)** | | | | | | | | | | | | | | |
| **Time (minutes)** | | **Subject & Presenter** | | **Key Points** | | | | **Actual Outcome - Minutes** | | | | | | |
| 5 minutes | | Welcome and attendance/ Kyle | | * Phase 2 Objective: create the sustainable ability to share predictive models and/or data between states * Alfresco - <https://ocsp.acf.hhs.gov/csp/> * Welcome new member * Updates: state of predictive analytics in Child Support (WA workgroup) | | | | * State of predictive analytics: WA workgroup consisting of caseload carrying staff, conducted interviews, and qualitative coding has begun * Write up will follow to cover what was captured for the use and plans for use of predictive analytics in Child Support * Software is being obtained to complete the coding of findings | | | | | | |
| 30 minutes | | Collaborative Model Building and model coding replication/ All | | * Timelines, deliverables, etc. * Goal setting | | | | * Once a month commitment to sub group is fine (NY, VA, DC, Iowa, WA), in addition to the main group * Orange County currently drafting charter, draft complete by Aug meeting (WA, NY) * VA, DC, IA, MN need more collaboration time for charter, draft complete by Aug meeting * MN has hired analytics person to continue the model coding replication from SAS to R | | | | | | |
| 20 minutes | | Workgroup progress towards phase 2 | | * Recap directors meeting * Alfresco accessibility * New charter needed to align with direction of workgroup and new members? | | | | * Revisit charter, make changes (new document may not be necessary) * Revise to accurate reflect group direction – NY, DC, VA, WA, IA * Ensure Alfresco access for upcoming group work * Security causing some Alfresco Log-in issues, email is secondary method * Git is a possible way to share with group, yet limit access * Dropbox is an idea * Moodle * Panel and predictive analytics presentation went well/ was well received by audience. There were many questions and it generated interest from states not currently participating in the collaborative * model conversion WA to MN, results will be shared with group (by MN/WA) * No set decision on analytic program for group (SAS, R, Python, etc.) * Kyle send Harold ppt to apply for Alfresco access * NY/ OCSE follow up on Alfresco access issues * Alfresco notifications can be set for individual users * WA officially started pilot based on predictive model * Predictive analytics for govt. conference in September in DC (PAWGOV) | | | | | | |
| 5 minutes | | Next steps | | * Tasks and schedule for next meetings | | | | * Kyle – charter updates for next mtg, send Alfresco sign up ppt * All – communicate and/or meet (virtually) with sub-group before next meeting | | | | | | |
| **Tasks from this meeting** | | | | | | | **Assigned To** | | **Due Date** | | | **Status** | | |
| IV-D Collaborative Charter Updates | | | | | | | Kyle | | Next mtg | | |  | | |
| Meet and/or communicate with sub-group | | | | | | | All | | Next mtg | | |  | | |
| Sub-group draft charters | | | | | | | All | | 2 months (Aug mtg) | | |  | | |
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