**IV-D Collaborative Analytics**

**When: June 21st, 2018 @ 10:00 am PST (1:00 pm EST)**

**Location: WebEx/Conference Call**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Attendee** | **State/Org** |  | **Attendee** | **State/Org** |  | **Attendee** | **State/Org** |
| E | Joey Arthur | ACF | E | Terry Gates | Virginia | **√** | Shannon Thill | Iowa |
| E | Angela Ingram-Jones | ACF | E | Craig Burshem | Virginia | **√** | Terry Tesar | Iowa |
|  |  |  | **√** | Azhagappan Arunachalam (AZ) | Virginia | E | Steven Eldrid | Orange County |
| E | Megan Savage | Minnesota | E | Benidia Rice | D.C. | E | Jolie Sheppick | Orange County |
| E | Kristen Lorsung | Minnesota | **√** | Harold Johnson | D.C. | E | Maria Arzola | Orange County |
| E | Alissa Harrington | Minnesota | E | Wally McClure | Washington | **√** | Cindy Guo | WA EMAPS |
| E | Brenda St. Sauver | Minnesota | E | Jeannie Bowen | Washington | **√** | Megan Schoor | WA EMAPS |
| E | Ian Broughton | Michigan | E | Glenda Nelson | Washington | **√** | Kyle Lapastora | Project Manager |
| **√** | Karen Sicurelli | New York | E | Barbara Lacina | ACF |  |  |  |
| **√** | Anneke Chodan | New York |  |  |  |  |  |  |
| **(List of all invited participants. √ shows actual attendees, 🖎 identifies the note taker for this meeting, E denotes person excused for meeting)** |
| **Time (minutes)** | **Subject & Presenter** | **Key Points** | **Actual Outcome - Minutes** |
| 5 minutes | Welcome and attendance/ Kyle | * Phase 2 Objective: create the sustainable ability to share predictive models and/or data between states
* Alfresco - <https://ocsp.acf.hhs.gov/csp/>
* Welcome new member
* Updates: state of predictive analytics in Child Support (WA workgroup)
 | * State of predictive analytics: WA workgroup consisting of caseload carrying staff, conducted interviews, and qualitative coding has begun
* Write up will follow to cover what was captured for the use and plans for use of predictive analytics in Child Support
* Software is being obtained to complete the coding of findings
 |
| 30 minutes | Collaborative Model Building and model coding replication/ All  | * Timelines, deliverables, etc.
* Goal setting
 | * Once a month commitment to sub group is fine (NY, VA, DC, Iowa, WA), in addition to the main group
* Orange County currently drafting charter, draft complete by Aug meeting (WA, NY)
* VA, DC, IA, MN need more collaboration time for charter, draft complete by Aug meeting
* MN has hired analytics person to continue the model coding replication from SAS to R
 |
| 20 minutes | Workgroup progress towards phase 2 | * Recap directors meeting
* Alfresco accessibility
* New charter needed to align with direction of workgroup and new members?
 | * Revisit charter, make changes (new document may not be necessary)
* Revise to accurate reflect group direction – NY, DC, VA, WA, IA
* Ensure Alfresco access for upcoming group work
* Security causing some Alfresco Log-in issues, email is secondary method
* Git is a possible way to share with group, yet limit access
* Dropbox is an idea
* Moodle
* Panel and predictive analytics presentation went well/ was well received by audience. There were many questions and it generated interest from states not currently participating in the collaborative
* model conversion WA to MN, results will be shared with group (by MN/WA)
* No set decision on analytic program for group (SAS, R, Python, etc.)
* Kyle send Harold ppt to apply for Alfresco access
* NY/ OCSE follow up on Alfresco access issues
* Alfresco notifications can be set for individual users
* WA officially started pilot based on predictive model
* Predictive analytics for govt. conference in September in DC (PAWGOV)
 |
| 5 minutes | Next steps | * Tasks and schedule for next meetings
 | * Kyle – charter updates for next mtg, send Alfresco sign up ppt
* All – communicate and/or meet (virtually) with sub-group before next meeting
 |
| **Tasks from this meeting** | **Assigned To** | **Due Date** | **Status** |
| IV-D Collaborative Charter Updates | Kyle | Next mtg |  |
| Meet and/or communicate with sub-group | All | Next mtg |  |
| Sub-group draft charters | All | 2 months (Aug mtg) |  |
|  |  |  |  |