NCCSD Mentoring Committee

Suggested Revisions to the

*2018 OCSE Child Support Resource Guide for IV-D Directors* (Herein after, “the Guide”)

July, 2021

1. ‘Federal Office of Child Support Enforcement’ (page 3),

* Under OCSE website link, state the federal Child Support Program Mission and objectives:

*The Child Support Program core mission is dedicated to establishing paternity and obtaining child support in order to encourage responsible parenting, family self-sufficiency and child well-being and to recognize the essential role of both parents in supporting their children. The national child support program assures that assistance in obtaining support is available to children, through locating parents, establishing paternity, establishing and modifying support obligations, and monitoring and enforcing those obligations.*

* Bullet and provide definition of key areas of OCSE found on the website for ease of navigation and use, including policy guidance, technical guides, training resources, technical assistance, data and fact sheets, partners and stakeholders, etc.
* State what OCSE offers for public communication assistance, both direct customer service and public relations assistance.
* Add ‘Other Federal Program Resources and Stakeholders’ and their website links, including:
  + Other federal HHS programs (i.e. child welfare, CMS, OFA, SNAP, child care)
  + Other common federal programs (i.e. SSA, BFS, IRS, VA)
  + Fatherhood programs
* Add a suggested list of federal listservs to subscribe to, with descriptions.

1. ‘State Child Support Websites and General Contact Information’ (page 3)

* Move this section to immediately follow the federal OCSE sections (current ending on page 6);
* Move ‘Child Support Organizations’ (page 21) into this State section.
* Add the following description to the National Council of State Child Support Directors:

*NCCSD is a cooperative organization that provides a structured forum for state IV-D child support directors to continue dialogue on common matters & solutions relevant to the administration of the child support program. Each state director is granted membership and may be able to serve on any standing committee of the Council. More information can be found at* [*www.nccsd.net*](http://www.nccsd.net)

1. ‘*Statutes Requiring Changes in the Child Support Program’* (page 7)

* Move these to an Appendix.

1. ‘State Plan’ (page 11)

* Move this to section immediately after ‘Key Child Support Federal Statutes’;
* Add the following description:

*States are required to maintain and comply with certain federal laws and regulations in order to qualify and receive federal financial participation. These program functions and operational requirements are identified in the State Plan, which updates must be approved by OCSE. The State Plan is maintained with OCSE Online.*

1. ‘Federal Financial Management’ (page 9)

* Provide brief description of and any available links to:
* Program funding
* Program Financials 101
* Financial Automation
* Budgeting

1. New section immediately after ‘Federal Reporting’ (page 10)

* Add list and description of OCSE certifications and agreements that require annual submission, such as the security agreement and FPLS agreement.

1. State Systems’ (page 15)

* Provide brief description of what the link will lead to, including:
* APD and Feasibility Study requirements and processes
* Standard of care for maintenance of architectural and function requirement documentation
* Federal certification process and guide