**NCCSD Systems Modernization and Data-Sharing Committee Meeting**

**Friday, May 10, 2019**

**2:00 – 3:30 EST**

**Minutes**

**Present:** Robin Arnell, Erin Frisch, Cynthia Longest, Shaneen Moore, Heather Noble, [Carla West, Alexia Venafra](mailto:shaneen.moore@state.mn.us)*From OCSE:*D.C. Donna Bonar, Yvette Riddick, Raghavan Varadachari

**Absent:** Jeffrey Aldridge, Kristie Arneson, Michelle Cristello, Comm. Scott Lekan, Sharon Santilli

***Action Items are highlighted in yellow.***

1. **State Characteristics Matrix draft review**

* Cynthia explained that she has reviewed the matrix with multiple people, all of whom had great suggestions for improvement.
* She reviewed the revised draft matrix with the team and asked for input.
  + Discussed the suggestion that we make sure we do include jurisdictions that are “in progress.” Originally excluded this.
  + Discussed other tweaks to the matrix.

**ALL: By May 24th, review the matrix dropdown selections and email Cynthia to suggest any edits or additions.**

1. **NCSEA Leadership Symposium - Technology Roundtable**

* Cynthia explained that she will be moderating a 4-hour Technology Roundtable for IV-D directors and IT Leads will occur following the NCSEA Leadership Symposium (thinking Weds 1-5pm). This is for states only, not OCSE. <https://www.ncseaconferences.org/sessions>
* Discussed some topics, including:
  + Procurement lessons learned, difference between IV&V and QA vendor roles and responsibilities, the Maryland approach, recent implementations
* Discussion around how to maximize this special states-only (no OCSE, no vendor) forum.
  + Maybe the focus can be system procurement-related pain points and some education around the latest approaches and lingo?

1. **Vendor Presentations:**

* Robin re-capped the 4/26 group discussion.
* Discussed:
* Emerging technologies we want to focus on
* COTS Platform - Low Code – (aka Maryland Approach)
* Re-platforming and Refactoring
* How, if at all, should we distinguish between cloud vs. in-house?
* Who is our audience?
* Discussed opening it up to all IV-D directors vs. only some vs. committee only who then synthesizes
* Focus of the presentation?
* An overview of their approach vs a demo of their product
* Agreed that the goal is to educate ourselves about the major approaches, not a demo.
* A question was raised about whether to open to vendors at all; but rather, would it be more helpful to invite other technological, neutral experts to provide information to the workgroup.

The committee to pick up these questions (and more) at the next meeting.