**NCCSD Systems Modernization and Data Sharing Committee**

**November 8, 2019, – Monthly Meeting with OCSE**

**2pm – 3:30pm Eastern Time**

**Minutes**

***Distribution and Attendee List:***

(**X** indicates that the member was present; **A** indicates absent)

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| Members |
| x | Shannon Abernathy | A | Erin Frisch | A | Patrick Stricker |
| x | Jeff Aldridge | A | Kevin Guistwite | x | Jeremy Toulouse |
| x | Robin Arnell  | x | Cynthia Longest | x | Pratin Trivedi |
| x | Kristie Arneson | x | Dawn McNeal | A | Alexia Venafra  |
| A | Michelle Cristello | A | Shaneen Moore | x | Carla West |
| x | John Diets | A | Heather Noble | x | Astra Wilson-Kirksey |
| OCSE Invitees  |
| A | Comm. Scott Lekan | X | D. Comm. Linda Boyer | x | Raghavan Varadachari |
| A | Mona Ferrell |  |  |  |  |

***Discussion Items:***

1. **Welcome Deputy Commissioner Boyer and Patrick Stricker!**
* **The Committee welcomed new members, Deputy Commissioner Boyer and Patrick Stricker. Robin provided a brief history and introduction to the committee.**
1. **Discussion/Feedback on Vendor Presentations.**

**Members provided their impressions and feedback. Overall, the feedback was positive. Themes include; vendors continue to interpret terms like “re-platforming/refactoring” differently; interesting to see the different approaches; very timely to hear about the low-code software, the more you customize the more challenges. A couple of vendors did more of a demo and some members thought it helped jell the concepts. A lot of food for thought but still some confusion.**

1. **How to document and where to store?**
* **Cynthia has agreed to compile summaries of the power points, Q & A’s & notes and will recap.**
* **Robin to work on loading the documents on the NCCSD website. Propose to push out a notification to all directors via the NCCSD Listserve when all documents are uploaded. Also propose that anything tech-related be placed under this committee.**
1. **What’s Next?**

**System Symposium – Need to make final decision for a 2020 in-person symposium.**

**Re-cap: The Workgroup eliminated the possibility of a 2020 Policy Forum venue. NCCSD Annual Meeting carried similar barriers and having a child support track at the 2020 ISM conference is less than ideal because it conflicts with WICSEC. This leaves NCSEA – any updates? Do we focus efforts on planning for in-person 2021 symposium? A possibility. I.T. Affinity Group -**

* **Spring OCSE sponsored webinar: Robin/Carla to send out quick survey to directors soliciting 1-2 topics. (Targeting end of November.) Cynthia will look at suggestions from the tech scrum.**
1. **Data Analysis:**

**Data Analysis/Reports Update:   Joey and Cynthia plan to have the three UDC reports (Overall UDC, UDC by Age and UDC by Category) ready by the end of December.   The pilot workgroup – reps from the states and the OCSE regional offices – are reviewing at their meetings.   Their next meeting is November 20.    The long-term plan for the Directors to access the reports is to use OCSE’s Alfresco tool, but the reports will be ready to distribute prior to Alfresco’s launch.  Discussion about short-term plan to use the NCCSD listserv instead, and having introductory webinars using NC’s Go-To-Training tool, similar to the recent vendor webinars.   Group thought this was good idea.   Plan is to send email via listserv to Directors in December, telling them reports are coming and to begin to download Tableau Reader.   Webinar(s) in January, then distribute first report via listserv afterward.**

1. **Meeting change:**

**The committee agreed to reduce the meeting time to one day per month, specifically, the second Friday with OCSE. It was suggested that if more time was needed that we would schedule the extra time.**