**NCCSD Systems Modernization and Data Sharing Committee**

**January 7, 2021 – Monthly Meeting with OCSE**

**2pm – 3:30pm Eastern Time**

**Minutes**

# Distribution and Attendee List:

(**X** indicates that the member was present; **A** indicates absent)

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| --- | --- | --- | --- | --- | --- |
| Members | | | | | |
| X | Shannon Abernathy (SD) | A | Konitra Jack (LA) | A | Patrick Stricker (OH) |
| X | Robin Arnell (VT) | X | Cynthia Longest (OCSE) | X | Jeremy Toulouse (NM) |
| X | Kristie Arneson (WY) | X | Dawn McNeal (IN) | X | Pratin Trivedi (MI) |
| X | Deb Barnes (WI) | A | Shaneen Moore (MN) | X | Alexia Venafra (VT) |
| A | Michelle Cristello (MA) | A | Heather Noble (AZ) | X | Carla West (NC) |
| A | Erin Frisch (MI) | X | Lily Patteson (KY) | A | Astra Wilson-Kirksey (NC) |
| X | Kevin Guistwite (MD) | A | Sean Rosenthal (IL) |  |  |
| X | Holli Hagen-Rice (OK) | X | Troy Sterr (WI) |  |  |
| OCSE Invitees | | | | | |
| A | Comm. Scott Lekan | A | D. Comm. Linda Boyer | A | Raghavan Varadachari |

# Discussion Items:

1. **Updates from Raghavan**

* Due to a schedule conflict, Raghavan didn’t join the meeting today. He did, however, provide this written update:
  + Streamlined Feasibility- An Action Transmittal went out to all IV D directors with the release of the documents which are now available on the ACF website too for reference
  + OCSE Sponsored Webinars - Two of the three webinars planned in 2020 were conducted. They include, streamlined Feasibility Study and the APD 101/201 process. The third one could not be done because of lack of time.

1. **Continue planning discussion for "State Lessons Learned" webinars**

* Alexia provided a refresher of the work done at the 11/13 subcommittee meeting and team continued fleshing out topics/subtopics for eventual survey to Directors regarding on which topics we should focus the webinars.
  + **Action item for** **ALL:** Review entire Topics List (attached Word doc). Use the Revisions spreadsheet (attached Excel spreadsheet) to: (1) wordsmith/edit the language in the subtopics we have worked on; (2) add examples to the highlighted subtopics we didn’t get to; and (3) add any additional topics/subtopics and supporting examples. Send your Revisions spreadsheet to Alexia by Friday, Feb 5 so that she can consolidate them and share for our Feb 12 mtg.

1. **IV-D Distribution At-a-Glance Doc Ready to Publish**

* This meeting will be team’s last chance for comments on this doc (attached) before sending out to the Directors via the listserv
  + **Action Item for ALL**: Since we didn’t get a chance to review the IV-D distribution At-A-Glance (attached pdf doc) at our meeting, please review and send any final edits to Alexia by 1/15 so we can distribute the week of Jan 18th.

#### We didn’t have time to cover these topics but here is Cynthia’s written update:

1. **Collaboration Tool Update**

As of 1/8, 26 states have at least one person registered.  Fourteen Directors are registered, as are 31 others, for a total of 45 people registered for the Data Analytics site. If any of the Committee members have registered and have feedback for Cynthia, please contact her at [cynthia.longest@acf.hhs.gov](mailto:cynthia.longest@acf.hhs.gov).

1. **Data Analytics Report Update**

The Current Support Deep Dive report is in draft. It has been reviewed once by the pilot workgroup, with the next call on 1/28.  A release date is not set yet, but hopefully in the February/March timeframe, depending on how long the Quality Assurance review takes, and when webinars can be scheduled.

#### Next Meeting: Friday, February 12, 2-3:30 Eastern.