**NCCSD Systems Modernization and Data Sharing Committee**

**February 11, 2021 – Monthly Meeting with OCSE**

**2pm – 3:30pm Eastern Time**

**Minutes**

# Distribution and Attendee List:

(**X** indicates that the member was present; **A** indicates absent)

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| --- | --- | --- | --- | --- | --- |
| Members | | | | | |
| X | Shannon Abernathy (SD) | X | Konitra Jack (LA) | X | Troy Sterr (WI) |
| X | Robin Arnell (VT) | X | Cynthia Longest (OCSE) | A | Patrick Stricker (OH) |
| A | Kristie Arneson (WY) | X | Dawn McNeal (IN) | A | Jeremy Toulouse (NM) |
| A | Deb Barnes (WI) | A | Shaneen Moore (MN) | X | Pratin Trivedi (MI) |
| X | Michelle Cristello (MA) | A | Heather Noble (AZ) | X | Alexia Venafra (VT) |
| X | Erin Frisch (MI) | X | Lily Patteson (KY) | A | Carla West (NC) |
| A | Kevin Guistwite (MD) | A | Sean Rosenthal (IL) | A | Astra Wilson-Kirksey (NC) |
| A | Holli Hagen-Rice (OK) | X | Chad Shook (MS) |  |  |
| OCSE Invitees | | | | | |
| A | D. Comm. Linda Boyer | X | Raghavan Varadachari |  |  |

# Discussion Items:

1. **Welcome Chad Shook!**
2. **Updates from Raghavan**

* Raghavan didn’t have any updates to share but asked if anyone had any questions for him re the streamlined feasibility study or anything else under his purview.
* In response to questions/comments, Raghavan explained that:
  + The documentation needs have been reduced from about 800 pages to under 50 pages. He reminded us that the legacy feasibility study process can be used until Sept 30, 2021.
  + He and his team are still in the process of determining which webinars to host for 2021. This will depend on whether there will be a state-system symposium, which is still to be determined.

1. **IV-D Distribution At-a-Glance Doc Sent to IV-D Listserv**

* Robin emailed this document to the IV-D listserv. And Cynthia will upload to the NCCSD website.

**Action Item for Cynthia:** Check with Kate re where on the NCCSD website to post this.

* + - **Post-meeting update:** Cynthia checked with Kate and a separate folder was approved.  The document is now loaded on the NCCSD website in two places -- under the committee site in its own folder, and under the "Resources" page in the Technology folder.

1. **Continue planning discussion for "State Lessons Learned" webinars**

* Team reviewed the edits and comments and continue fleshing out topics/subtopics for eventual survey to Directors regarding on which topics we should focus the webinars.
  + **Action item for Cynthia by 2/22:** Email Alexia examples and explanations for the three subtopics we didn’t get to:
    - DDI – OCM
    - Certification – Timing and certification
    - Certification – IRS and SSA compliance
  + **Action item for Alexia:** Email revised topics/subtopics list (including Cynthia’s 3 additions) to whole team and give them one week to send Alexia any additional edits or comments.
  + **Action item for Robin, Carla, Cynthia, Alexia (and anyone else who wants to help):** After team has submitted any additional edits, meet and finalize the list to present to team at our March meeting.

#### We didn’t have time to cover these topics but here is Cynthia’s written update:

1. **Collaboration Tool Update**

As of 2/12, 30 states have at least one person registered.  Fourteen Directors are registered, as are 32 others, for a total of 49 people registered for the Data Analytics site. If any of the Committee members have registered and have feedback for Cynthia, please contact her at [cynthia.longest@acf.hhs.gov](mailto:cynthia.longest@acf.hhs.gov).

1. **Data Analytics Report Update**

The Current Support Deep Dive report has now had two reviews by the pilot workgroup, with the next call occurring in early March.  Cynthia and Joey will be finalizing the substance, then the report must go through the QA and approval process.

#### Next Meeting: Friday, March 12, 2-3:30 Eastern.