

# National Council of Child Support Directors Annual Meeting, Norfolk, VA May 12, 2018

## Website Committee:

Ted Mermigos, DE, Jeff Cohen, VT emeritus, Craig Burshem, VA, Kate Cooper Richardson, OR, and Paula Phillips, AR



# National Council of Child Support Directors Website Committee Report

May 12, 2018

- We want the NCCSD website to:
  - Be easy to use and maneuver within, and encourage increased communication information sharing among the States
  - Contain current and relevant information to help us operate State programs
  - Be a one-stop location to find information about NCCSD Committees meetings including agendas and meeting minutes reducing the needs for e-mails
  - Be a place Child Support Directors can learn from each other and see best practices from their peers
  - Be all of ours. We are always open to suggestions and new ideas, so please send us any ideas to improve the website's accessibility and view

# National Council of Child Support Directors Website Committee Report May 12, 2018

- ▶ The Website Committee can also help you
  - ▶ Logging in issues or concerns
  - ▶ Maneuvering the website (especially if you can't find a certain item)
  - ▶ Help you by posting documents, photos, or other items
  - ▶ Reach out to the website committee at [websitecommittee@nccsd.net](mailto:websitecommittee@nccsd.net) if you see something on the site that just isn't quite right or you receive a strange email from the NCCSD website or listserv

# National Council of Child Support Directors Website Committee Report

- ▶ Committee Chairs should add and update Committee Page folders
  - ▶ Website Committee can individually or in groups facilitate training for Committee Chairpersons on how to post items to committee folders

- ▶ Agendas and Minutes
- ▶ Committee Charge and Bylaws
- ▶ Committee Page
- ▶ Contracts and Agreements
- ▶ Correspondence
- ▶ Officer Duties and Help
- ▶ Past years/Archives
- ▶ Reports
- ▶ Roster
- ▶ Working Papers

# National Council of Child Support Directors Website Committee Report

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## 2018 In Review

- ▶ Creating and updating the new listserv
- ▶ Updating new committee pages
- ▶ Updating the Survey Monkey account and link for ease of use
- ▶ Testing of a Message Board for use of posting and responding to questions from Child Support Directors
- ▶ Updating regularly Directors' listings and working on fixing broken links and minor page edits
- ▶ Started exploring the use of a new website developer for Maintenance and Operation of the site
- ▶ Fixing bounce action notifications

# National Council of Child Support Directors Website Committee Report

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Website Usage 2018			
January 2018	February 2018	March 2018	April 2018
Virginia 5 Vermont 4 Nebraska 3 New York 2 Oregon 2 Washington 2 Arkansas 1 California 1 Delaware 1	Virginia 5 Arkansas 2 Iowa 2 Nebraska 2 Oregon 2 Vermont 2 DC 1 Delaware 1 Georgia 1	Virginia 11 Arkansas 3 New York 3 Delaware 2 Oregon 2 Vermont 2 Alabama 1 Iowa 1 Illinois 1	Virginia 7 California 2 Delaware 2 Oregon 2 Vermont 2 Arkansas 1 Iowa 1 Minnesota 1 Nebraska 1 Ohio 1

# National Council of Child Support Directors Website Committee Report

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## Outlook for the New Committee Year

- ▶ Work closely with committee chairs to ensure that items are being posted related to committee agendas and meeting minutes
- ▶ Continue to work out glitches/broken links throughout the website
- ▶ Continue with daily maintenance and updates related to State updates
- ▶ Become more self-sufficient and less vendor-dependent on website oversight
- ▶ Moving to a new vendor for maintenance and operation. A draft agreement has been circulated to Protech Solutions, Inc., for this service. The executive committee has also received a draft for review and comment

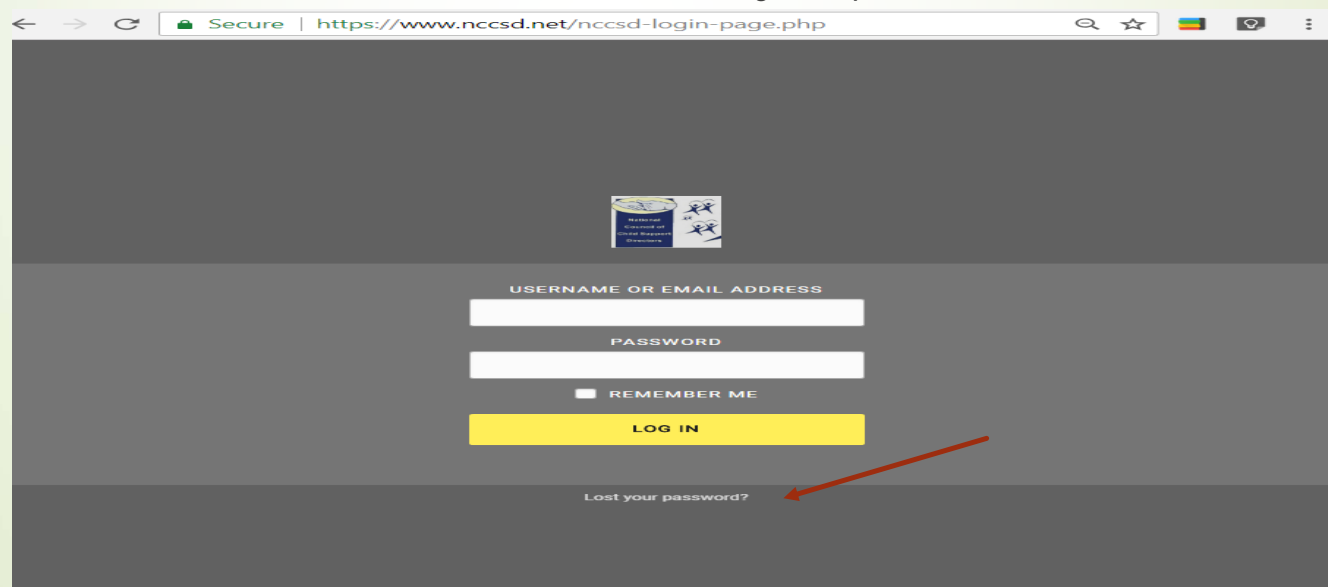
# National Council of Child Support Directors Website Committee Report

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## How To Change Your Password

- ▶ <https://www.nccsd.net/nccsd-login-page.php>

Click on "Lost your password"

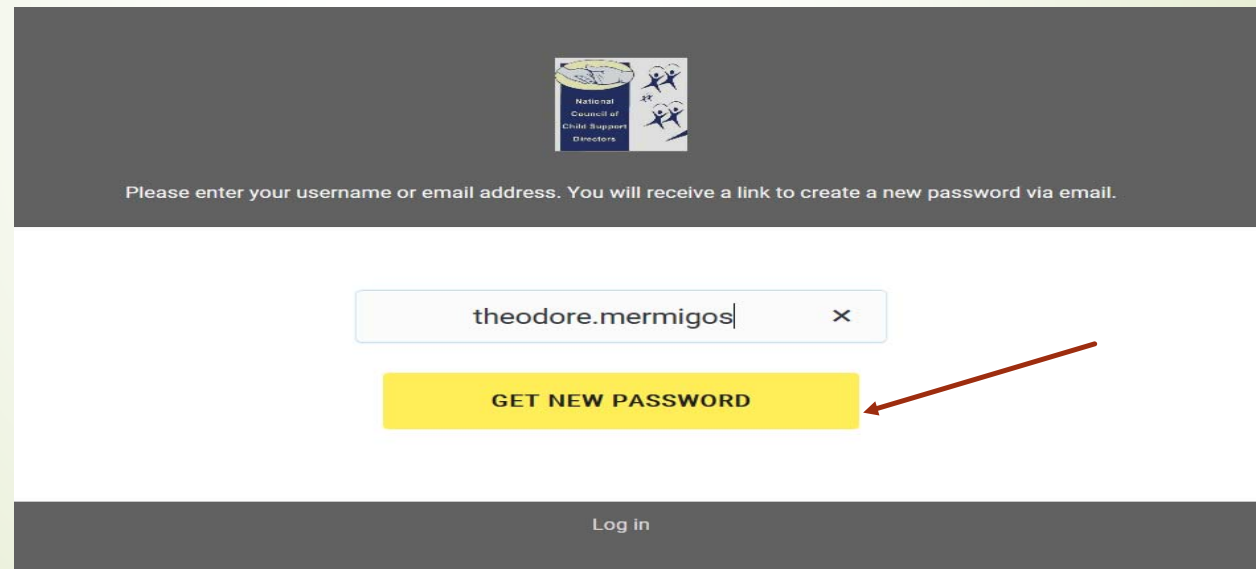


The screenshot shows a web browser window with the URL <https://www.nccsd.net/nccsd-login-page.php>. The page features a dark gray background with a white login form. At the top of the form is the NCCSD logo. Below the logo are two input fields: "USERNAME OR EMAIL ADDRESS" and "PASSWORD". Underneath these fields is a checkbox labeled "REMEMBER ME" and a yellow "LOG IN" button. At the bottom of the form, there is a link that says "Lost your password?". A red arrow points to this link.



# National Council of Child Support Directors Website Committee Report May 12, 2018

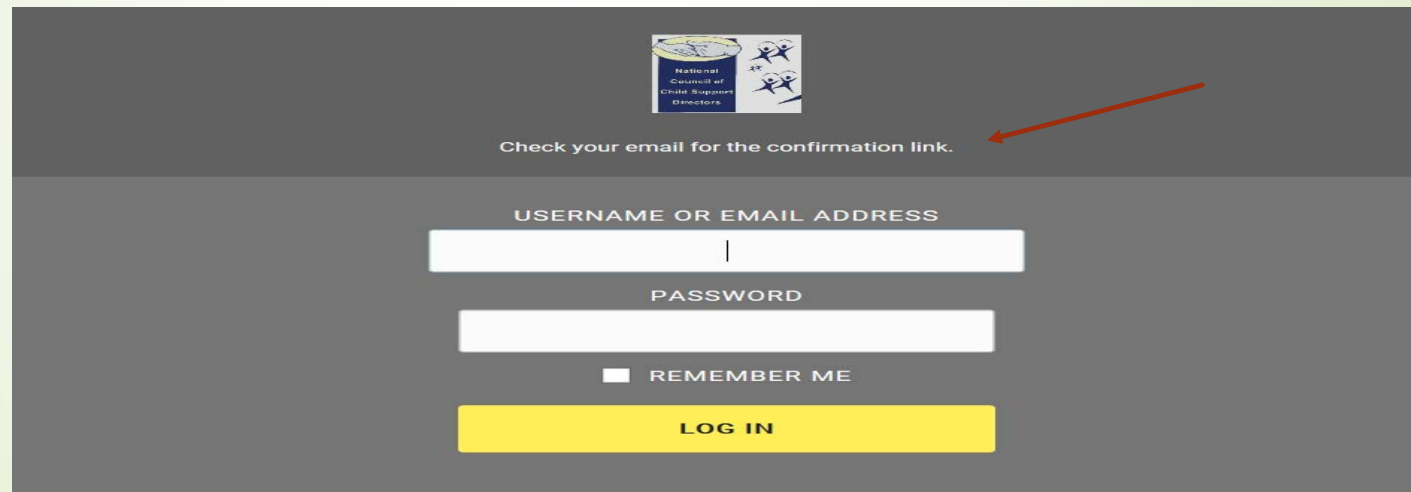
Enter your username and click –“Get New Password”





The screenshot shows a web form for password reset. At the top, there is a dark grey header with the organization's logo, which includes a globe and the text "National Council of Child Support Directors". Below the header, a white instruction reads: "Please enter your username or email address. You will receive a link to create a new password via email." The main form area is white and contains a text input field with the username "theodore.mermigos" and a clear button (an 'x' icon). Below the input field is a prominent yellow button labeled "GET NEW PASSWORD". A red arrow points to this button from the right. At the bottom of the form is a dark grey footer with a "Log in" link.

# National Council of Child Support Directors Website Committee Report May 12, 2018

You have been sent an e-mail with a temporary password





Check your email for the confirmation link. 

USERNAME OR EMAIL ADDRESS

PASSWORD

REMEMBER ME

**LOG IN**

# National Council of Child Support Directors Website Committee Report May 12, 2018

[SUSPECTED SPAM] [National Council Of Child Support Directors] Password Reset



WordPress <wordpress@nccsd.net>

Today, 4:01 PM

Mermigos, Theodore (DHSS) ↕

Reply all | ▾

Inbox

Someone has requested a password reset for the following account:

Site Name: National Council Of Child Support Directors

Username: Theodore.Mermigos

If this was a mistake, just ignore this email and nothing will happen.

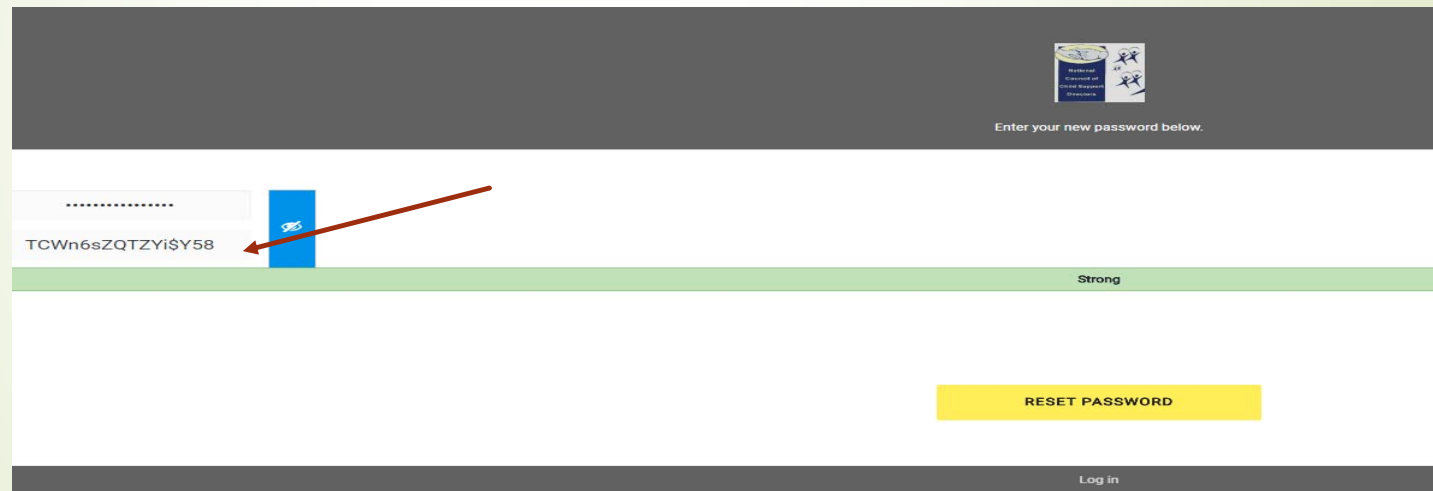
To reset your password, visit the following address:

<<https://www.nccsd.net/nccsd-login-page.php?action=rp&key=oNykGPI115PRfmeAuUH&login=Theodore.Mermigos>>



# National Council of Child Support Directors Website Committee Report May 12, 2018

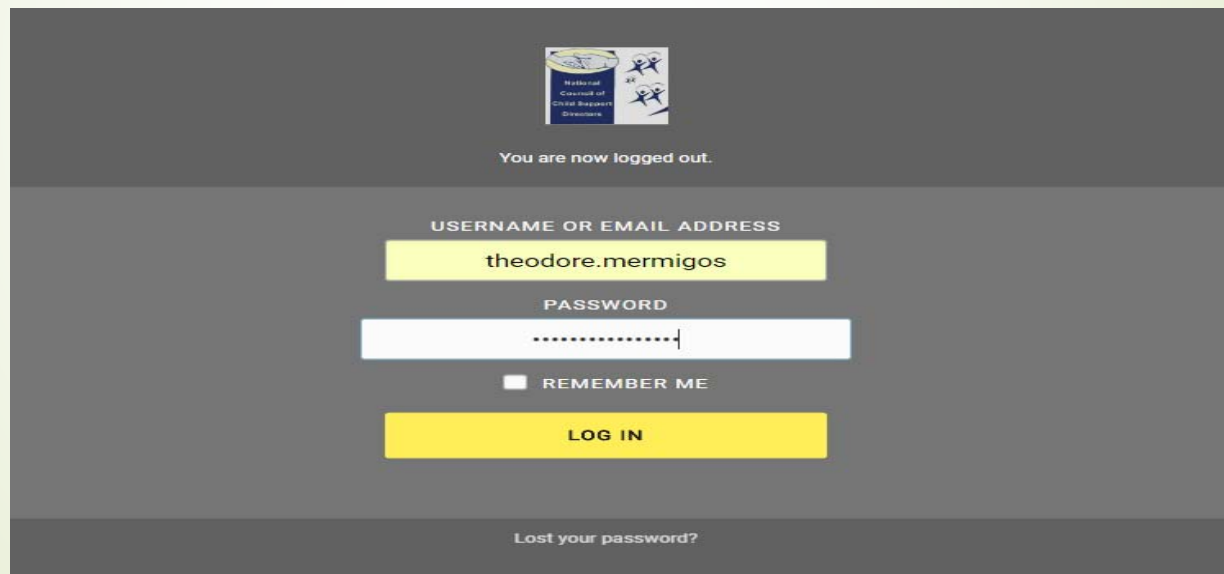
Save this temporary password (write it down), Click on Reset Password



The screenshot shows a password reset interface. At the top right, there is a logo for the National Council of Child Support Directors and the text "Enter your new password below." Below this is a password input field containing the temporary password "TCWn6sZQTZYi\$Y58". A blue "OK" button is positioned to the right of the input field, with a red arrow pointing to it. A green bar below the input field indicates the password strength as "Strong". At the bottom right, there is a yellow "RESET PASSWORD" button. The footer of the page contains the text "Log in".

# National Council of Child Support Directors Website Committee Report May 12, 2018

Type in your Temporary Password and click "Log In"



The screenshot shows the login interface for the National Council of Child Support Directors website. At the top, there is a logo for the National Council of Child Support Directors. Below the logo, the text "You are now logged out." is displayed. The main login area contains a form with the following elements:

- A label "USERNAME OR EMAIL ADDRESS" above a yellow input field containing the text "theodore.mermigos".
- A label "PASSWORD" above a white input field containing a series of dots, indicating a masked password.
- A checkbox labeled "REMEMBER ME" which is currently unchecked.
- A yellow "LOG IN" button.
- A link "Lost your password?" at the bottom of the form.

# National Council of Child Support Directors Website Committee Report May 12, 2018

Notice that you password has been temporarily reset and you should be directed to the sites home page.



Your password has been reset. Log in



# National Council of Child Support Directors Website Committee Report

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Go to your name in the upper right corner of the page  
and click drop menu then click "Edit My Profile"



# National Council of Child Support Directors Website Committee Report May 12, 2018

Scroll down and Click on "Generate Password"

**Profile Picture**



*You can change your profile picture on Gravatar.*

**ACCOUNT MANAGEMENT**

**New Password** [GENERATE PASSWORD](#)



# National Council of Child Support Directors Website Committee Report May 12, 2018

Type in your new Password

**Profile Picture**   
*You can change your profile picture on Gravatar.*

**ACCOUNT MANAGEMENT**

**New Password**     
**Strong**

# National Council of Child Support Directors Website Committee Report May 12, 2018

Click on "Update Profile"

**UPDATE PROFILE**

# National Council of Child Support Directors Website Committee Report May 12, 2018

## [National Council Of Child Support Directors] Notice of Password Change



WordPress <wordpress@nccsd.net>

Today, 4:15 PM

Mermigos, Theodore (DHSS) ✕

📧 Reply all | ▼

Inbox

Hi Theodore.Mermigos,

This notice confirms that your password was changed on National Council Of Child Support Directors.

If you did not change your password, please contact the Site Administrator at [admin@admin.com](mailto:admin@admin.com)

This email has been sent to [Theodore.Mermigos@state.de.us](mailto:Theodore.Mermigos@state.de.us)

Regards,

All at National Council Of Child Support Directors

<https://www.nccsd.net>

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THANK YOU